



NEW YORK CITY DEPARTMENT OF CORRECTION
Joseph Ponte, Commissioner
Susana Chávez Hersh, Deputy Director
Central Office of Procurement

Bulova Corporate Center
75-20 Astoria Boulevard, Suite 160
East Elmhurst, NY 11370

Office: 718 546-0768
Fax: 718 278-6205

Notice of Solicitation for Competitive Sealed Bid

072201412SSD "MAINTENANCE AND SERVICE OF BUILDING MANAGEMENT SYSTEMS AND AUTOMATIC TEMPERATURE CONTROL SYSTEMS"

Vendors can download a copy of the bid solicitation from the Department's website at <http://www.nyc.gov/html/doc/html/contracting/contracting.shtml> from **07/03/2014** to **07/24/2014**.

The Bid Package can also be picked up in person with a **\$25.00 Check or Money Order Payable to:** Commissioner of Finance; from **07/03/2014** to **07/24/2014**, 9:00AM - 3:00PM at: NYC Department of Correction, Central Office of Procurement, 75-20 Astoria Blvd, Suite 160 (The Bulova Corporate Center), East Elmhurst, NY 11370.

Bid Due Date/Time/Location:

Thursday, July 24, 2014 @ 11:00AM

NYC Department of Correction
Bulova Corporate Center
75-20 Astoria Blvd, Suite 160
East Elmhurst, New York, 11370

Pre-Bid Conference: Date/Time/Location:

Friday, July 11, 2014 @ 10:00AM

NYC Department of Correction
Bulova Corporate Center
75-20 Astoria Blvd, Suite 160
East Elmhurst, New York, 11370

(Optional but Highly Recommend)

Site Visit will follow Pre-Bid Conference(Must submit Security Clearance form **(3) days** before the Pre-Bid)

For questions regarding this solicitation, contact: Ms. Gabrielle K. Connor, Procurement Analyst at (718) 546-0687/email gabrielle.connor@doc.nyc.gov.

In Gabrielle's absence, please contact Mrs. Susana Chávez Hersh, Deputy Director at (718) 546-0768/e-mail susana.hersh@doc.nyc.gov.

NOTE: The last day for questions or request for clarifications is **five (5) business days prior to the bid due date.**