



NEW YORK CITY DEPARTMENT OF CORRECTION

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ADDENDUM No. 1

RE: PIN: 072201519EHS – AIR MONITORING AND BULK SAMPLING ANALYSIS FOR LEAD AND ASBESTOS AT VARIOUS NYC DEPARTMENT OF CORRECTION CORRECTIONAL FACILITIES

Dear Prospective Bidders:

Pursuant to Section 3-02(i), the Department of Correction (DOC) is issuing an addendum to address questions submitted by Vendors.

Response to questions asked by Vendors:

Q1: Clause No. 8, Page C-5, C-6 and C-7: What should be the turnaround time (result) for sample testing after delivering it to the lab? i.e. for all PCM, PLM and TEM? Will it be 4 hours or within 24 hours?

A:

The Contractor shall submit by fax or email for all (PCM DURING SAMPLES) taken within 24 after the samples are delivered to the Lab.

The Contractor shall submit the results by fax or email for all (PCM POST/FINAL SAMPLES) taken within 4 hours after the samples are delivered to the Lab.

The Contractor shall submit the results by fax or email for all (TEM AIR SAMPLES) taken within 6 hours after the samples are delivered to the Lab.

The Contractor shall submit the results by fax or email for all (EMERGENCY TEM AIR SAMPLES) within 4 hours after the samples are delivered to the Lab.

The Contractor shall submit the results by fax or email for all (EMERGENCY PCM POST/FINAL SAMPLES) within 4 hours after the samples are delivered to the Lab.

The Contractor shall submit the results by fax or email for all (PLM AND TEM BULK SAMPLES) within 24 hours after the samples are delivered to the Lab.

Q2: What part of the Bid Book should be submitted for purpose of bidding?

A: The Department STRONGLY encourage bidders to THOROUGHLY review the full content of the Information for Bid prior to any submission. For bidding purposes, section B (B pages) of the Bid Booklet should be properly filled out and notarized to be deemed responsive. Additional information will be requested once the lowest bidder has been chosen. Acknowledgement of addendums must be submitted with the bid documents. Failure to do so "MAY" render your bid non-responsive.

Q3: Are bidders required to provide VENDEX for Subcontractors at the time of bidding/award?

A: Prime Vendors are not required to submit VENDEX for Subcontractors at the time of bidding and during the award phase of the procurement. VENDEX will only be required for Subcontractors once the contract is successfully awarded and registered with the NYC Comptroller's Office. All Subcontractor will undergo a complete approval process in order to be deemed fit to perform any work under this contract.

Q4: Is the Insurance Certificate required at the time of bidding or award?

A: Although insurance is needed in order to perform work on this contract, it is not required at the time of bidding. The successful bidder will be required to provide all the required documents at the time of award. "PRIOR" to the registration of the contract.

Q5: Within the pricing of the Bid Sheet, does XRF Machine visit need to be included? Or should it be incorporated with XRF Samples? Or Lead Inspector/Risk Assessor?

A: The Contractor shall include the cost for all bid items which includes Labor, Material, Transportation, Insurance, Machines, Testing Equipment, Reports, Travel, Profit and any other costs that is associated with completing any tasks set forth in the contract.

Q6: Does the Department require a specific format for Vendors to submit their Qualifications?

A: Vendors are to submit their Qualifications and Experiences in whatever format that they desire. All that the Department requires is that the format is submitted in a legible and professional format.

Q7: Section A of the Bid Booklet states that the Vendor is to submit drawings with their submission. Are Drawings required for this contract?

A: Section A of the Bid Booklet is typically standard language in most of the Department's Bid Booklet. There are no drawings associated with this contract. Drawings are not required.

Q8: On page C-2, 3.01(b), if you have NYSDOL Monitor and Air Sampling Tech License, would the RH-II License still be required?

A: NYS DOL Air/Project Monitoring certificates are sufficient to perform both tasks.

Q9: Can Vendors take exceptions on Liquidated Damages (LDs)?

A: No. Liquidated Damages will stand throughout the life of the contract.

Q10: Please confirm that onsite Air Sampling Monitor, Air Sampling Technician, Asbestos Inspector, Lead Base Paint Risk Assessor/Inspector Personnel are exempt from the attached Prevailing Wage Schedule located in the Bid Booklet? None of the Titles appear on the schedule.

A: Prevailing Wage is not required for this procurement.

Q11: Please clarify Article 14. (10% Retainage)?

A: For each invoice or request for payment, there will be a 10% retainage until 1 year after initial submission.

Q12: In Article 5.A, what is the Absolute Obligation?

A: The Contractor shall have Absolute Obligation or Total Responsibility.

Q13: Please clarify the following items?

- Article 9. G. (4) and (5) – The City is not responsible for other contractors and any claims/damages they cause the contractor, but rather obligates the Contractor to look to other Contractors for any claims/damages and to reimburse other contractors and indemnify the City for any claims/damages the contractor causes other contractors
- Article 10.D. – Any time extension is in the discretion of the ACCO. What does ACCO stand for?

A: Part (1): The City will not be responsible for any damages or claims the Contractor might sustain to their equipment or personnel; and the Contractor has the responsibility to pursue the Contractor for compensation or reimbursement for such claims.

Part (2): ACCO is acronym for Agency Chief Contracting Officer. The ACCO will grant time extensions if necessary, and the Contractor will not be penalized for work not completed if the delay is beyond their control.

END OF QUESTIONS

BID DUE DATE

The bid opening date has not changed. The bid due date is **Friday, April 1, 2016 @ 11:00am**. Please provide all bid packages to the NYC Department of Correction, 75-20 Astoria Blvd, Suite 160, East Elmhurst, New York 11370-Attention: Kareem Alibocas

Your bid submission must contain the following:

- Section B completed (pages B-1 to B-13)
- All Addendums with signatures

Please submit this addendum with your Bids.

In addition to submitting the bid package, all addendums must be signed and submitted in a separate envelope.


Agency Chief Contracting Officer

I acknowledge receipt of this addendum.

Bidder/Company Name (Print)

Authorized Representative (Print Name)

Authorized Representative (Signature)

Date