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BUILDINGS NEWS

What's New



The Department is now issuing [Safety Registration Numbers](#). Individuals and organizations performing or supervising certain construction projects must secure a registration number by October 1. This requirement applies even for those who already have a tracking number.

To obtain a registration number, applicants need to file the [LIC7 form](#). Please view our How-to [Guide](#), and [Frequently Asked Questions](#) for more information. We've also created a [chart](#) that outlines when general contractor registration, safety registration and insurance tracking numbers are required.

Get Your Home Ready For Summer

Information You Need To Know

As the temperatures rise, residents will be spending more time outside on their decks and porches, as well as in their pools and using cooling devices, such as air conditioners. There are several [simple steps](#) that owners can take to prepare their homes for summer, reduce energy costs and ensure household safety. Visit our website for additional information about [installing air conditioners](#), [decks, porches and pools](#).

Record Room Service Changes

Making it Easier

Beginning June 1, permitted folders [must be requested](#) from the Record Room in each borough office by 1:00pm. Folders will no longer be required when requesting Temporary Certificates of Occupancy and Certificates of Occupancy. Instead, applicants must submit a completed [PW7 form](#).

Special Inspection Agency Registration

Information You Need To Know

While registration as a Special Inspection Agency is not currently required, the Department will launch an electronic registration program for agencies seeking to perform [Special Inspections](#) later this year. Keep reading *Buildings News* for more information.

Buildings Around Town

Assistant Commissioner Speaks at Fire Safety Symposium

On Monday, July 13, Assistant Commissioner for Technical Affairs and Code Development James Colgate, RA, will lead a panel discussion on 9/11 World Trade Center evacuation studies as part of the fourth-annual International Symposium on Human Behaviour in Fire. Assistant Commissioner Colgate will moderate issues associated with the fire safety design of buildings, focusing on evacuation dynamics and how the ergonomic study of egress informs building regulation. The [4th International Symposium](#) on Human Behaviour in Fire takes place July 13th - 15th in Cambridge, England.

Training & Workshops

Contractor Information Sessions

Information You Need To Know



[Information sessions](#) reviewing licensing and registration requirements for contractors will be held in the 6th floor Conference Room at Department headquarters at 280 Broadway in Manhattan. The sessions are offered:

Tuesday, June 9	9:30am – 11:30am
Thursday, June 11	9:30am – 11:30am

Reservations are required, and seating is limited. To reserve a seat, email rsvplicensing@buildings.nyc.gov and provide your name, contact information and the date and time of the session you would like to attend.

Reminders

Deadline to Complete OSHA Class

Dedicated to Safety

All workers at "major buildings" (as defined by the new Codes) are required to complete a 10-hour construction safety course approved by the U.S. Occupational Safety and Health Administration by July 1, 2009. Visit OSHA's website to locate an [authorized training facility](#) and for information on how to become an [authorized trainer](#).

Building Codes Updates Online

Information You Need To Know

The Buildings Department website now includes important updated information and documents associated with the building codes, including the new Codes [Update Pages](#) and [Update Set #2](#) for the 1968 Building Code. The hardcopy versions of the code books are not complete without the update pages.

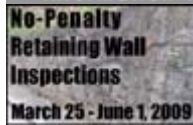
Required Item Checklist

Information You Need To Know

The Required Item Checklist ([PC1 Form](#)), which is used by applicants filing professionally-certified applications, has been [updated](#) to include additional required items.

Penalty-Free Retaining Wall Inspections

Information You Need To Know



The Department is offering free [retaining wall assessments](#) for homeowners through June 1. Call 311 to request an inspection without penalty of violation.

Did You Know? _____

Did you know that the new Codes take effect in less than 50 days? To make sure you're ready, the Department is hosting [workshops](#) that focus on the following topics: fire protection/fire suppression, egress and accessibility. Sign up today!

Visit our [Homepage](#) for more information on any of these announcements.

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