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Buildings News - Special Edition



The [New NYC Construction Codes](#) take effect on July 1, 2008 and are an important achievement for the Buildings Department and New York City: they mark the first comprehensive overhaul of the City's Building Code in 40 years. These Codes respond to many of our 21st century safety, construction and environmental concerns and are more user-friendly for the professionals building our City's very foundation. To enable a smooth transition, below you'll find important information about upcoming revisions and updates in Pre-Filing, Application Processing and eFiling. This includes revisions to the PW1, Schedule A and B forms.

Please visit the [NYC Construction Codes](#) section of our website for the most up-to-date information. You may also email questions directly to our experts at OperationsRedesign@buildings.nyc.gov.

Important Deadlines for Application Filing

With the implementation of the [New Codes](#), there are several important dates for Pre-Filing and Application Processing. Here's what you need to know:

- **Thursday, June 26**

This is the last day applicants can submit new applications prepared using the prior forms. This applies to all initial and subsequent filings and Post-Approval Amendments and includes applications prepared using eFiling. All application documents needed for Application Processing, including payment of all fees due at that time, must also be submitted by the close of business on June 26.

- **Friday, June 27**

On Friday, June 27, no new applications will be accepted in the borough offices. Only submissions to change existing, open BIS job documents will be accepted. Pre-Filing will

not be available. All other borough operations will continue as normal on this day.

- **Monday, June 30**

Beginning Monday, June 30, only the new forms and eFiling paperwork validated and printed on or after June 30 will be accepted. This applies to all initial and subsequent applications.

To learn more about these important Pre-Filing and Application Processing dates, view the Code Implementation for Applications [service announcement](#) (30 kb-pdf) and the Upcoming eFiling Changes and Important, Operational Dates [fact sheet](#) (33 kb-pdf).

June 30 eFiling Update

We are updating [eFiling](#) to accommodate the changes being implemented on the PW1, Schedule A and B forms for the New NYC Construction Codes. Here is some important information:

- Validated, printed eFiling applications will only be accepted in the borough office until close of business on Thursday, June 26. Any fees associated with the application must be paid by the end of the day, June 26.
- eFiling will be temporarily unavailable between Friday, June 27 and Sunday, June 29. It will be available on Monday, June 30 when the update is complete. Beginning June 30, only eFiling paperwork printed for applications successfully validated after the update will be accepted.
- Once the update is complete, all previously-validated applications in the "Saved Applications" section of your account will be changed to the "In Progress" status and will need to be re-validated. Because of new filing requirements, upon re-validation, some eFiling applications will need additional information.

To learn more, please read the [letter](#) (66 kb-pdf) e-mailed to registered [eFiling](#) (job applications) users.

PW1 and Schedule B Filing Amendments Beginning June 30

Beginning June 30, all amendments must be filed with the updated PW1 and Schedule B forms:

- [PW1](#): To ensure amendments are successfully processed, when amending information on the form, please complete the entire section as you would when filling out the application from the beginning. You do not have to provide additional information in sections for which you are not amending any information.
- [Schedule B](#): Remember to use the new Schedule B form when filing amendments as some fixtures have changed.

For more information, view our Filing Amendments Beginning June 30 [fact sheet](#) (33 kb-pdf).

Schedule A Amendments Beginning June 30

Beginning June 30, [Schedule A](#) will require proposed Building Code occupancy group designations from the 2008 Building Code. Read the Code Compass Occupancy Use and Classifications [fact sheet](#) (292 kb-pdf) for more information about the new designations.

- Applications achieving "A/P Entire" status prior to June 30: Continue to use the prior Schedule A form which will be available online.
- Applications achieving "A/P Entire" status on or after June 30: You may only use the latest Schedule A and must use 2008 Building Code Occupancy Group Designations on the "proposed" side of the form.

For more information, view our Filing Amendments Beginning June 30 [fact sheet](#) (33 kb-pdf).

Did You Know?

Did you know that all new and newly-revised forms are getting a slight name change? Updated and new forms will no longer have a hyphen. For example, the PW-1 will now be called the PW1.

Visit our [Homepage](#) for more information on any of these announcements.

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