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What's New?



Open Alteration Applications and Issuance of Certificates of Occupancy

The Buildings Department will now consider issuing a Certificate of Occupancy with open alteration applications, as long as the applications are not related to the base building life safety systems, egress or sidewalks. Read the [fact sheet](#) (45 kb-pdf) and [service notice](#) (20 kb-pdf) to learn more about how to obtain a Certificate of Occupancy.

Updated Required Items Reference Guide Released

The Buildings Department has issued an updated [Required Items Reference Guide \(Version 3\)](#) (674 kb-pdf). The updated version includes the Department's most current required items with plain-language explanations of each item and directions about how to satisfy them. Read the [service notice](#) (70 kb-pdf) and the list of [changes made](#) from Version 2 to Version 3 for more information.

New Place of Assembly (PA-1) Application Now Available Online

The Buildings Department has a new simplified process for obtaining a Place of Assembly permit. You no longer have to file a PW-1 or PW-2 form to obtain a PA permit. Instead submit our new, [PA-1 form](#) and, if approved, an initial PA permit can be printed immediately from [BISWeb](#). For more information, view the [service notice](#) (91 kb-pdf).

"How to Guides" Available Online for Licensed Trades

"How to Guides" have been created to help applicants better understand how to become a licensed trade professional in the following areas:

- [Master Fire Suppression Piping Contractor](#) (41 kb-pdf)
- [Private Agency Elevator Inspector and Director](#) (45 kb-pdf)

- [Site Safety Manager](#) (47 kb-pdf)
- [Licensed Electrician](#) (51 kb-pdf)

Keep checking our website for more information. We are always adding new guides to help you navigate our processes.

Buildings Around Town

Buildings Commissioner Attends 2006 Equity Leadership Awards

On Tuesday, June 20, Buildings Commissioner Patricia Lancaster introduced Keynote Speaker Deputy Mayor Dennis Walcott at the Nontraditional Employment for Women's 2006 Equity Leadership Awards Luncheon. Nontraditional Employment for Women (NEW) is a nonprofit organization that trains women for jobs in the building trades, utilities and transportation industries. View [photos](#) from the event.

Did You Know?



Did you know that this week marks the first anniversary of Buildings News? Send any comments or suggestions to BuildingsNews@buildings.nyc.gov.

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