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Borough Management Changes

As part of the agency's long term goal to professionalize the staff and standardize operations across all five boroughs, changes are being made in the management of our borough offices. Several borough commissioners and deputies have accepted new assignments. These changes will provide experienced managers with an opportunity to apply his or her skills to a new setting and are expected to invigorate our operations. In addition, we have added new members to our borough management team that we expect to bring a fresh perspective to the way we do business. These changes are effective, Monday, January 30, 2006. View the [Announcement](#) for more details.

Reminders

Upcoming Buildings University Workshop



Buildings University Presents the:

20th Professional Technical Forum

January 26, 2006

5:00 PM - 7:00 PM

**NYC Department of Citywide Administrative Services (DCAS)
Citywide Training Center (Battery Park/Wall St. Area)
2 Washington Street, Lower Manhattan - 19th Floor/Room 1980**

This annual forum, sponsored by the New York Society of Architects (NYSA), will be conducted by executive personnel from the Department of Buildings. It will provide insight into understanding and interpreting recent changes to the Building Code and Zoning Resolution. **Reservations are required**, so review the [NYSA flyer](#) (32 kb-pdf) for more information.

Announcement

Registered plumbers, fire suppression and piping contractors, oil burner installers, and sign hangers licensed by the Department are eligible to renew certain "no change" permits online. Three hundred permits have been renewed online in the last month alone! The Electrical Permit Application portion of this system is in development. However, electricians can also register for the system now. View our revised and enhanced pages on the [eFiling](#) program including a comprehensive [User Guide](#) (761kb-pdf) and a [Frequently Asked Questions](#) section.

Buildings Department Protocols for Preparing Construction Sites for Severe Weather

This week's high wind gusts provide an opportunity to remind everyone of our severe weather protocol. As a standard operating procedure, upon being notified of severe weather approaching the metropolitan area, the Department of Buildings will issue wind warnings to construction sites throughout the five boroughs. Once the Department receives information stating that winds will surge above 20 miles per hour:

- the Building Enforcement Safety Team (BEST Squad) notifies the major construction companies with large-scale projects (typically high rises) to secure their sites.
- the Department notifies its chief construction inspectors and other inspection staff in the five boroughs.
- the Cranes & Derricks Unit requires all cranes and hoists on construction sites to cease operation when wind speeds exceed 30 mph.
- the Department assigns additional teams of inspectors to the Emergency Response Team (ERT).

See the October 24, 2005, [Press Release](#) (32kb-pdf) for more information.

Tips for Winterizing Buildings

Did you know that we have a page on our Web site devoted to tips on how to [winterize your building](#) (and reduce high energy costs)? Learn how to reduce drafts, take care of heating equipment, protect water meters and pipes from freezing and much more. A [printer friendly](#) (140 kb-pdf) version of this publication is also available.

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