

Instructions

Technical Report: Periodic Inspection of Exterior Walls and Appurtenances (TR-6)

This Technical Report, as well as any subsequent reports submitted by the applicant, shall be filed in accordance with Section 27-129 of the Building Code and Rules 1 RCNY §32-03. The Engineer's and/or Architect's report must accompany the submission of the TR-6 Form. Answer all questions. If a question is not applicable say "N/A" (Note: your report may not be accepted, if any question is left unanswered). The TR-6 form should be typewritten or printed legibly.

Report Definitions

Amended Report:

Mandatory Local Law 11/98 report that must be filed upon correction of the **unsafe** conditions reported in the Initial Local Law 11/98 report.

Subsequent Report:

Mid-cycle Local Law 11/98 report upgrading a **SWARMP** status to **Safe** upon correction of **all** SWARMP conditions reported in the Initial Local Law 11/98 report. Such reports change a SWARMP status to Unsafe if the conditions deteriorate or change a Safe status to SWARMP.

TR-6 Section (Item)	Instructions
1. Filing Information	Check (x) the appropriate box to indicate if the report is an Initial, Amended or Subsequent filing.
3. Inspection Report Status	
Current Cycle	Check (x) the appropriate box to indicate the status of the report
Prior Cycle	Check (x) the appropriate box to indicate the status of the previously filed report. If the prior status was SWARMP or Unsafe, provide the estimated current completion of work in the inspection report.
7. Statement & Signatures	The Professional must provide his/her name in print and sign and date the application New York State P.E. or R.A. seal must be placed in the space provided The Owner/Owner representative must provide his/her name print and sign an application acknowledging receipt of a copy of the façade report.

Before filing the report, take note of "Filing Instructions" on the back of the Intake/Transmittal Form [LL-11](#) or [LL-12](#), available on the Department's website at www.NYC.gov/buildings and at the Local Law Enforcement Unit counter at 280 Broadway, New York, NY 10007.