



DEPARTMENT OF BUILDINGS
EXECUTIVE OFFICES
60 HUDSON STREET, NEW YORK, N.Y. 10013
RUDOLPH J. RINALDI, Commissioner
312-8100

ISSUANCE # 412

**TECHNICAL
POLICY AND PROCEDURE NOTICE # 8/93**

TO: Distribution

FROM: Richard C. Visconti, A.I.A. *Richard Visconti*
Deputy Commissioner

DATE: July 28, 1993

SUBJECT: Class "E" Fire Alarm Systems Installed in Other Than
Class "E" Occupancy.

Effective: Immediately

Purpose: To establish a uniform procedure to be used by all applicants when requesting a reconsideration to install a Class "E" type Fire Alarm System in any building or any space of a building with an occupancy other than Group "E".

Specifics: Any request for the installation of a Class "E" Type Fire Alarm System in any building or any space of a building with an occupancy other than Group "E" shall be addressed to the Deputy Commissioner, Technical Affairs, and shall include the following information:

1. Complete description of the building (i.e., construction classification, height, number of floors, number of exits, fire ratings of corridors, shafts, stair enclosures, etc.).
2. Complete working operation description or narrative of the operation of the Fire Alarm System that will be installed.

3. The occupancy and the use of each floor.
4. A description of other fire safety devices or systems which have been installed or are proposed to be installed (i.e., sprinkler system, standpipe system, etc.)
5. Comparison between the Class "E" Fire Alarm System and the Fire Alarm required by the Building Code, "if any", in terms of operation and equipment, showing how Class "E" will exceed the requirements of the system required by the Code and how it will provide enhanced safety to the occupancy of the building.
6. A narrative to indicate the method of compliance with all items of Section 27-4267 of the Fire Prevention Code. If any provisions of Section 27-4267 are not to be complied with, indicate how the system or occupants of the building will function to compensate for the omitted provision.