

**REMINDER**

**Reinstatement Fees:  
Expired Plans, Permits + Applications**

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Plans, permits and applications are not valid after their expiration date. You may be required to re-file or pay a reinstatement fee to complete a job after the plans, permits or applications have expired.

**Expired, Approved Plans Without Permit Issued:**

Less than one year since approval, regardless of status	No Reinstatement Fee
More than one year, but less than two years, in approved status with no code/zoning changes during the period	\$100 Reinstatement Fee
More than two years, job is expired and cannot be reinstated	Job must be re-filed

**Expired, Approved Jobs/Applications With Permit Issued:**

Less than one year since permit expiration	No Reinstatement fee
More than one year since permit expiration and applicant documents that action* was taken during this period	No Reinstatement Fee
More than one year since permit expiration, but less than two years with no code/zone changes during this period	\$100.00 Reinstatement Fee
More than two years with only work sign-offs required	\$100.00 Reinstatement Fee
More than two years with code/zone change during this period (e.g., job application was originally filed under 1968 Code and job must be filed in 2008 Code.)	Refile job application and pay full filing fee

\* Actions include: inspection action; PAA filing(s); active temporary Certificates of Occupancy (TCO); and active hearings at the Board of Standards and Appeals (BSA) or City Planning Commission (CPC).