

***Purpose of form:***

The OP135 allows an applicant to request a waiver from compliance with §20-327.1 of Subchapter 17 of Chapter 2 of Title 20 of the Administrative Code of the City of New York. The form must be completed by a registered design professional and include all supporting documentation to demonstrate a zoning regulation non-compliance created by providing the requirements of the above mentioned section.

All waiver forms must be submitted to the Technical Affairs Unit, 280 Broadway, 7th Floor, New York, NY 10007. All questions must be submitted to: [bikeparkingwaiver@buildings.nyc.gov](mailto:bikeparkingwaiver@buildings.nyc.gov).

**1 Business Information**

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- For all legal structures, complete all applicable fields in this section.
- The Legal Name provided must be exactly as it is filed with the County Clerk or New York State Secretary of State.
- The Doing-Business-As (DBA) name must be exactly as it is filed with the County Clerk or New York State Secretary of State.

**2 Sole Proprietor Information**

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- If the business's legal structure is Sole Proprietor, complete this section.

**3 Contact Information**

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- If DOB correspondence is requested with a contact other than the business name and address provided in Section 1, complete this section.

**4 Registered Design Professional Information**

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- Provide contact information for registered design professional.

**5 Reason for Waiver**

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- Clearly define the request for the waiver, identifying the zoning regulation non-compliance created by providing the requirements of §20-327.1 of Subchapter 17 of Chapter 2 of Title 20 of the Administrative Code of the City of New York.
- Include citation of all applicable Zoning Resolution sections. Improper citation may affect the processing and review of this waiver request.
- Indicate total number of pages submitted with the waiver in appropriate field. Attachments may not be larger than 11" x 17".

**6 Statement and Signature**

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- Registered design professional required to sign, seal, and date the waiver request.