

New ELV3 Form: Available March 15

The Department has updated the ELV3: Elevator Inspection/Test Report form. Applicants using the updated version no longer need to file separate ELV3 forms for a single device when more than one test is required in the same year. **The updated version of the ELV3 will be available March 15, 2010. Either version may be used until April 12, 2010 after which only the updated version will be accepted.**

6 Test Information <i>List each device individually. Device types marked with an asterisk (*) require Section 11 to be completed.</i>																				
Device Number	Inspection/Test Date	Conveyor	Dumbwaiter	Escalator*	Freight*	Manlift*	Material Lift	Wheelchair Lift* ††	Passenger*	Personnel Hoist	Private Res. Elevator	Sidewalk*	Other	Number of floors Affected	Satisfactory	Unsatisfactory †	Category 1	Category 3 †††	Category 5 †††	
1.																				
2.																				
3.																				
4.																				
5.																				

† Must complete Section 8 for all devices with unsatisfactory results. †† Applies to Commercial Only. ††† Only Satisfactory results accepted for Category 3 and Category 5.

Other changes on the ELV3 include:

- Inspection and test results for personnel hoists
- Test information for material lifts and wheelchair lifts
- Clarification on which devices require a Witnessing Agency to witness the inspection and test

The ELV3 form (except filings for personnel hoists) can be submitted to the Fiscal Unit on the 6th Floor or the 4th Floor Elevator Window.

Personnel Hoist filings must be filed at the 4th Floor Elevator Window.

Questions?

Email: OperationsRedesign@buildings.nyc.gov

Information You Need to Know!