

UPCOMING CHANGE

Form Changes - Timeline

On February 7, you must use the new version (01/11) of the following forms:

- PW1
- PW1C
- ED16A
- TR8 (new form)
- TR1
- PC1
- EN1 (formerly EC1)
- EN2 (new form)

January 3: Draft versions of the forms available online.

January 24: Fill-in versions available online. These forms will not be accepted until February 7.

February 7: Applicants must use new (01/11) versions. Older versions will be rejected.

Additional instructions for the following forms:

PW1: You must use the new PW1 for jobs that have not reached A/P entire status (“D” status) by February 7. You must also use the new version for all PAAs filed on or after February 7.

Electronically-filed (e-Filed) applications:

- If your application has not reached A/P entire status (D status) before February 7, you will need to re-validate your application.
- On February 7, after 9 am, the changes on the new PW1 will be reflected in e-Filing. Only e-Filing paperwork printed for applications successfully validated after the update will be accepted.
- Once the update is complete, all previously-validated applications in the “Saved Applications” section of your account will be changed to “In Progress” and will need to be re-validated. Because of new requirements, upon re-validation, some eFiling applications will need additional information.

ED16A: You must use the new ED16A for electrical filings that have not been permitted by February 7. For any e-Filed applications that are not paid for and permitted by this date, you may need to re-validate the application.

TR1: You must use the new TR1 for all new submissions on or after February 7 unless the Special or Progress Inspector is submitting a printed copy of a previously scanned TR1 from BISWEB to certify an inspection as complete or withdraw from a job.

For a description of the changes on these forms, please see the Form Changes for the 2011 Energy Code notice.