

UPCOMING CHANGE

ELV3 and ELV3A Form

The Department has updated the ELV3: Elevator Inspection/Test Report Form and ELV3A: Elevator Inspection/Test Report Additional Devices Form.

The updated version of the forms will be available August 2, 2010 and must be used beginning August 30, 2010.

There are two key changes on the updated forms:

1. Separation of inspection/test dispositions between Category 1 and Category 3 & 5.

6 Test Information *List each device individually. Device types marked with an asterisk (*) require Section 11 to be completed.*

Device Number	Inspection/Test Date	Conveyor	Dumbwaiter	Escalator*	Freight*	Manlift*	Material Lift	Wheelchair Lift* ††	Passenger*	Personnel Hoist	Private Res. Elevator	Sidewalk*	Other	Floor Number(s) Affected (Personnel Hoists Only)	Category 1	Satisfactory	Unsatisfactory †	Category 3 †††	Category 5 †††
1.																			
2.																			
3.																			
4.																			
5.																			

† Must complete Section 8 for all devices with unsatisfactory results. †† Applies to Commercial Only. ††† Only Satisfactory results accepted for Category 3 and Category 5.

2. Instructions on how to record a combined Category 1 and Category 3 or 5 inspection/test performed on same or different dates.