



Michael R. Bloomberg
Mayor

Patricia J. Lancaster, FAIA
Commissioner

New Elevator Permit and Posting Requirement

The image shows a sample NYC Elevator Work Permit form. At the top is the NYC BUILDINGS logo. Below it, the title reads "Elevator Work Permit Department of Buildings". The form contains the following fields: Application Number, Address (Manhattan, 280 Broadway), Issued (7/16/2007), and Device# (3p123456). The Description of Work is "Modernize elevator, new controller, new AC elevator hoist motor, etc.". There is a seal of the Department of Buildings in the center. At the bottom, there are signatures for the Assistant Commissioner (Lena V. DeSio) and the Commissioner of Buildings. A small note at the bottom states: "For detailed information regarding this permit, ELV-1 and other related documents shall be available on-site." A warning at the very bottom reads: "Tampering with or knowingly making a false entry in or falsely altering this permit is a crime that is punishable by a fine, imprisonment or both."

Effective September 10, 2007 all new permits must be posted in public view until work has been completed and signed-off.

This new permit and requirement aims to improve transparency

and standardize elevator permits.

Additionally, if your building has one or more elevators and/or escalators you must get them inspected by September 15, 2007 and file an inspection report with the Department of Buildings by October 1, 2007.

If you have any questions regarding this new requirement, please contact the Elevators Division, (212) 566-4856.

Information You Need To Know!

Visit our website www.nyc.gov/buildings for more information.

Post: August 22, 2007 Remove: October 15, 2007