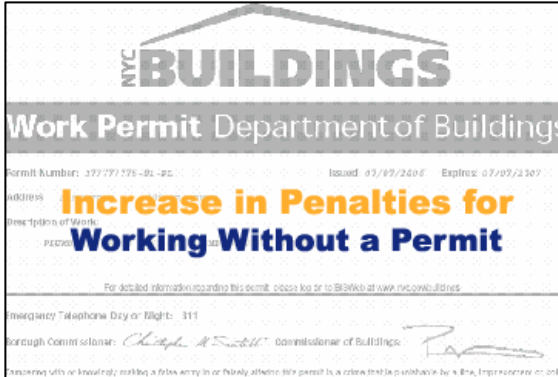


Increase in Penalties For Working Without A Permit

Information You Need To Know!



As of February 5, 2007, and as per recently enacted legislation, all civil penalties associated with Work Without a Permit Violations, regardless of the date of issuance, will be assessed according to a new fee structure. Here's what you need to know:

Why did the civil penalties increase? [Local Law 48 of 2006](#) increased the civil penalties for all Work Without a Permit violations.

When did civil penalties increase? On February 5, 2007 [BISWeb](#) was enhanced to assess civil penalties under the [new fee](#) structure.

What is the new fee structure?

- For one and two family houses: the civil penalty for a Work Without a Permit violation increased to four times the amount of the permit filing fee, with the minimum being \$500.
- For all other work performed without a permit: the civil penalty is increased to fourteen times the amount of the permit filing fee, with the minimum being \$5,000.

To view the [civil penalty fee](#) structure, click here.

Do I have to pay the new civil penalties if I received the violation before the legislation was enacted? Yes. Civil penalties are assessed when you pay them, not when the violation was issued.

What if the civil penalty is assessed below the minimum? You will have to pay the minimum penalty fee, regardless of whether the penalty is less than the given minimum.

If I paid the civil penalty but never submitted a [Certificate of Correction](#), can I renew the permit? Yes. However, if the Certificate of Correction is not submitted, the violation will remain open on your property. To fully remove the violation from your property you must submit a Certificate of Correction for approval.

Is work with an expired permit the same as work without a permit? Yes. Working with an expired permit is the same as working without a permit and is subject to violations and penalties.

How do I pay the civil penalty?

Penalties for Work Without a Permit violations must be paid at the Cashier Unit in the respective borough office or the ARA office. The Department accepts certified (bank) checks, money orders, and cash for the payment of fines or penalties.