

Hoisting Machine Operator – Class C Frequently Asked Questions

Information You Need to Know!

Q: Do I need to visit the Buildings Department Licensing Unit before taking the National Commission for the Certification of Crane Operators (NCCCO) examination?

A: No. Once you have passed the examination and assemble the required paperwork for your New York City license, you can schedule an appointment with the Licensing Unit by calling (212) 566-4100. You do not need to visit or notify the Licensing Unit prior to taking the NCCCO examination. You may register for the appropriate examination directly with NCCCO at www.nccco.org. For more information on required documentation for your New York City license, please read our guide [How to Become a New York City Licensed Hoisting Machine Operator – Class C](#).

Q: Do I still need a folder number from the Department of Buildings to take the examination?

A: No. The Licensing Unit no longer issues folder numbers for the examination. You may register for the appropriate examination directly with NCCCO at www.nccco.org.

Q: Where can I take the written and practical examination for my NCCCO certification?

A: Please visit www.nccco.org for information on locations and times to take the written and practical exams.

Q: Can I take the NCCCO examinations anywhere in the United States?

A: Yes. You can obtain your NCCCO certification in any state where examinations are offered. However, you must complete your transaction with the Department of Buildings in person. You must also have at least two years of experience within three years prior to application under the direct and continuing supervision of a licensed HMO in New York City or in another jurisdiction that regulates crane operators. At least one of the required years of experience must be in New York City or in another urban area of comparable density.

Q: What do I need to submit to the Department after passing the NCCCO certification exam?

A: Please read our guide, [How to Become a New York City Licensed Hoisting Machine Operator – Class C](#) for a full list of required documentation.

Q: What if I already have a New York City Class C Hoisting Machine Operator license?

A: All currently licensed Class C Hoisting Machine Operators (Cherry pickers) must obtain the appropriate NCCCO certification. Original proof of this certification must be submitted to the Department of Buildings Licensing Unit by September 30, 2009 or your license will lapse. Visit our website for more information on how to submit this [documentation](#) to the Department.

Q: If I am already licensed, what documentation do I need to submit by September 30, 2009?

A: Visit our website for more information on the required [documentation](#) you must submit to the Department by September 30, 2009.

Q: What if I applied to take the Hoisting Machine Operator examination before these changes?

A: You must still meet the new requirements to obtain your New York City license. For specific questions about your application, contact the Licensing Unit at (212) 566-4100.

Q: What are the experience requirements for obtaining my New York City license once I have obtained NCCCO certification?

A: You must have at least two years of experience within three years prior to application under the direct and continuing supervision of a licensed HMO in New York City or in another jurisdiction that regulates crane operators. At least one of the required years of experience must be in New York City or in another urban area of comparable density. You must also prove that you have had instruction in outrigger placement incorporating at least 100 crane set-ups.

Q: What NCCCO certification corresponds with the class of C license I want to obtain?

A: For more information on what type of NCCCO certification you should obtain, view the Department's guide, [How to Become a New York City Licensed Hoisting Machine Operator – Class C](#).

Q: What requirements do I need to meet for future renewals of my New York City Class C Hoisting Machine Operator license?

A: For all future renewals of your Class C New York City license, you must have an active NCCCO certification for your license class. All other renewal procedures currently in place will remain the same.

Q: What if I want to upgrade from one C license class to another (i.e. change from a C2 to a C1)?

A: Upgrading from one license class to another is considered a new application. If you are a C2 or C3 attempting to upgrade you must meet all the qualification and documentation requirements for an original license.

Q: How often do I have to renew my NCCCO certification?

A: NCCCO requires recertification every 5 years. For more information on NCCCO recertification, please visit www.nccco.org.

Q: What if I have already filed with the Department of Citywide Administrative Services (DCAS) to take a Class A or Class B Hoisting Machine Operator exam?

A: If you have already filed with DCAS and you have been approved, you will take the test for which you are scheduled.

Q: What if I have a Class A or Class B Hoisting Machine Operator license?

A: For right now the procedures for A and B license holders remain the same; however the Department is currently exploring options with NCCCO for administering the A and B tests.

Q: Where can I get more information on New York City licenses or NCCCO certification?

A: For more information on New York City licenses, please visit www.nyc.gov/buildings or call (212) 566-4100. For more information on NCCCO, visit www.nccco.org.