



**DEPARTMENT OF JUVENILE JUSTICE  
JOB VACANCY NOTICE**



**JVN# 130-08-0052C**

<b>Civil Service Title:</b>	Computer Systems Manager, M2
<b>Title Code:</b>	10050
<b>Office Title:</b>	Senior Project Manager
<b>Salary Hiring Rate:</b>	\$50,610 - \$135,240
<b>Unit/Location:</b>	Information Technology / Headquarters 110 William Street, 14 <sup>th</sup> Floor New York, NY 10038
<b>No. of Position(s):</b>	<b>1</b>

**Job Description:** The selected candidate will serve as a key member of the System Development/Quality Assurance Committee; will supervise the design and implementation phases of the Juvenile Access Support System (JASS); will manage/interface with contracted personnel to design and build the application; will monitor the actual application design, this includes ensuring the application development, testing, review processes, and service requirements goals are met. The selected candidate will schedule, conduct and document project review meetings and meet established deadlines; will work with the System Development/Quality Assurance Committee to design and provide reports based assessments; will review plans, suggestion, changes and make necessary adjustments. In addition, the selected candidate will interface with selected project team members in the planning, organization, execution, and service delivery of the final project.

The JASS application will be a fully integrated user-friendly web-based system built on the Health and Human Service Connect (HHS Connect) Access NYC enterprise platform.

**Preferred Qualifications:**

- ▶ Strong project organization and management experience.
- ▶ Strong written and oral communication skills.

**Qualification Requirement(s):**

1. A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using mainframe, mini-or micro-computer technology in computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing, at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A baccalaureate degree from an accredited college and four years experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent and six years of experience as described in "1" above; or
4. Education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

**Note:** The following types of experience are **not** acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

**Anyone interested in applying for this position must submit cover letter and two copies of resume including Job Vacancy Number to:**

**NYC Department of Juvenile Justice  
Human Resources – Recruitment Division  
110 William Street– 14<sup>th</sup> Floor  
New York, NY 10038**

**The New York City Department of Juvenile Justice is an equal opportunity employer**

<b>Posting Date: 3/06/08</b>	<b>Posting Expires: Until Filled</b>	<b>JVN #130-08-0052C</b>
------------------------------	--------------------------------------	--------------------------