



**DEPARTMENT OF JUVENILE JUSTICE
JOB VACANCY NOTICE**



JVN# 130-06-0026C

Civil Service Title:	Computer Systems Manager	
Office Title:	Senior Project Manager	
Salary Hiring Rate:	\$47,530 - \$101,605	
Unit/Location:	Central Office 110 William Street, 20th Floor New York, NY 10038	
No. of Position(s):	1	
<p>Job Description: The Senior Project Manager will supervise the design and implementation phases of the Juvenile Access Support System (JASS) project. The system will be a web-based fully integrated user-friendly data system. The selected candidate will supervise personnel hired to design the project and monitor the actual project design. This will include ensuring the application development, testing and review processes, and service requirements goals are met. The Senior Project Manager will review plans, suggestions, and changes and make necessary adjustments. The selected candidate will schedule; conduct and document project review meetings and meet established deadlines. The Senior Project Manager will guide, and train selected project team members in the planning, organization, execution, and service delivery of the final project. Upon project start-up, the Senior Project Manager will design and provide reports based on need assessments.</p>		
<p>Preferred Qualifications:</p> <ul style="list-style-type: none"> ▶ Strong project organization and management experience. ▶ Strong written and oral communication skills. 		
<p>Qualification Requirement(s):</p> <ul style="list-style-type: none"> ▶ A master’s degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using mainframe, mini-or micro-computer technology in computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing, at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or ▶ A baccalaureate degree from an accredited college and four years experience as described in “1” above; or ▶ A four-year high school diploma or its educational equivalent and six years of experience as described in “1” above; or ▶ Education and experience equivalent to “1”, “2” or “3” above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and must possess at least three years of experience as described in “1” above, including the 18 months of administrative, managerial, executive or supervisory experience as described in “1” above. <p>Note: The following types of experience are not acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.</p>		
<p>Anyone interested in applying for this position must submit cover letter and <u>two</u> copies of resume including Job Vacancy Number to:</p> <p align="center">NYC Department of Juvenile Justice Human Resources – Recruitment Division 110 William Street - 20th Floor New York, NY 10038</p>		
<p align="center">F/V/D The New York City Department of Juvenile Justice is an equal opportunity employer</p>		
Posting Date: 5/09/06	Posting Expires: Until Filled	JVN #130-06-0026C