



**DEPARTMENT OF JUVENILE JUSTICE
JOB VACANCY NOTICE**



JVN# 130-08-0019C

Civil Service Title:	Juvenile Counselor
Office Title:	Juvenile Counselor
Salary Non-City Hiring Rate:	\$32,338
City Incumbent Rate:	\$37,189- \$46,820
Unit/Location:	Various
Shift Hours:	1) 7AM-3PM 2) 3PM-11PM 3) 11PM-7AM

Job Description: A Juvenile Counselor is responsible for the custody, direct care, supervision and counseling of youth in the custody of the agency. Under direct supervision, the Juvenile Counselors will supervise residents to ensure their safety and maintain order in dormitories, corridors, dining areas, recreation areas, court detention rooms, hospitals and related facilities where their attendance is required. The candidates will assist in maintaining security of the premises, conduct searches, use physical restraint, guide and direct group activities, implement constructive programs, identify and report any unusual occurrences that may effect the general atmosphere of the juveniles. The Juvenile Counselors will confer regularly with appropriate staff regarding social problems of the residents and will accompany youth in vehicles when necessary. The candidates will be responsible for monitoring attendance and preparing reports and records. The candidates will also supervise youth in relation to sanitation and hygiene requirements. Performs related work.

Qualification Requirement(s):

- ▶ A baccalaureate degree from an accredited college; or
- ▶ An associate degree or completion of 60 credits of study at an accredited college plus two years of satisfactory full-time experience working directly with juveniles (ages 10-18) in a group, community, educational, or institutional setting; or
- ▶ A four year high school diploma or its educational equivalent plus four years of satisfactory full-time experience as described above in “2” above; or
- ▶ Education and/or experience equivalent to “1”, “2”, or “3” above.

However, all candidates must possess a four-year high school diploma or its educational equivalent.

NOTE- Section 424-a of the N.Y.S. Social Service Law requires an authorized agency to inquire whether a candidate for employment with child care responsibilities is or has been the subject of an indicated child abuse or maltreatment report on file with the statewide central register of child abuse and maltreatment.

There are certain medical and physical requirements for this job

The New York City Department of Juvenile Justice is an equal opportunity employer

Anyone interested in applying for this position must submit two copies of resume including Job Vacancy Number to:

**NYC Department of Juvenile Justice
Human Resources – Recruitment Division
110 William Street – 20th Floor
New York, NY 10038**

***** Responses must be received by the Recruitment Division
by close of business on the date the posting expires*****

Posting Date: 9/05/07

Posting Expires: 12/28/07

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