



**DEPARTMENT OF JUVENILE JUSTICE  
JOB VACANCY NOTICE**



**JVN# 130-08-0003C**

<b>Civil Service Title:</b>	Dietician, Level IV
<b>Title Code:</b>	50310
<b>Office Title:</b>	Dietician, Level IV
<b>Salary</b> <b>Non-City Hiring Rate:</b>	\$48,035
<b>City Incumbent Rate:</b>	\$51,473 - \$60,951
<b>Unit/Location:</b>	Various
<b>Shift Hours:</b>	TBD
<b>No. of Position(s):</b>	<b>1</b>

**Job Description:** Under the direct supervision of the Assistant Commissioner of Programs and Medical Services, the candidate will organize, plan and direct the Agency’s nutritional services coordinator at the various facilities. Some of the duties include developing and reviewing menus for residents; revising regular and therapeutic diet menus; directing and supervising food service staff; participating in the development of cooks’ training materials and programs; collecting and reviewing clinical data relative to quality assurance; monitoring usage of food supplies, supplements, and special foods for the resident population; conducting site visits to ensure adequate facility coverage and assure clinical standards are met.

**Qualification Requirement(s):**

- ▶ A baccalaureate degree from an accredited college with a major in dietetics or foods and nutrition in a program approved by the American Dietetic Association (ADA); or
- ▶ Registration as a Registered Dietician by the ADA.

**Preferred Qualification (s):**

- ▶ The ideal candidate must have at least three years full-time paid satisfactory experience as a Dietician.
- ▶ Excellent writing skills.

**Anyone interested in applying for this position must submit a cover letter and two copies of resume including Job Vacancy Number to:**

**NYC Department of Juvenile Justice  
Human Resources – Recruitment Division  
110 William Street – 20<sup>th</sup> Floor  
New York, NY 10038**

**The New York City Department of Juvenile Justice is an equal opportunity employer.**

**\*\*\* Responses must be received by the Recruitment Division  
by close of business on the date the posting expires\*\*\***

<b>Posting Date: 7/05/07</b>	<b>Posting Expires: 7/26/07</b>	<b>JVN #130-08-0003C</b>
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