



NYC Department of Homeless Services

**Robert V. Hess**  
Commissioner

**Steve Pock**  
Deputy Commissioner  
Fiscal and Procurement  
Operations

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Assistant Commissioner  
ACCO

## NOTICE OF SOLICITATION

### **Open Ended Request for Proposal (“RFP”) for the Development and Operation of a Stand-Alone Safe Haven for Chronic Street Homeless Single Adults and/or Adult Couples Without Minor Children.**

**PIN: 071-08S-04-1164**

The Department of Homeless Services (“Department”) is soliciting proposals from organizations interested in developing and operating a “Safe Haven” facility; a housing option for **chronic street homeless clients** who are not willing to enter the traditional shelter system. The Safe Haven model is a low threshold transitional housing option predicated on the idea that offering an individual a safe place to sleep will serve as a stabilizing factor which will improve the client’s baseline standard of living and lead to consideration of alternative housing options.

This is an open-ended solicitation; there is no due date for submission of proposals. Proposals will be reviewed by the Department as they are received and contracts will be awarded on an on-going basis; until the Department’s needs are met.

It is anticipated that the term of contracts awarded through the RFP will be up to 9 years, depending on the financial terms and conditions of the contract and subject to funding availability.

Proposers must have tax exempt status under 501(C)(3) of the Internal Revenue Code and/or be legally incorporated as a not-for-profit entity. Additional minimum qualifications are detailed in the RFP document.

You may access the RFP on-line at [www.nyc.gov/cityrecord](http://www.nyc.gov/cityrecord) or at the Department of Homeless Services at 33 Beaver Street, 13<sup>th</sup> Floor Bid Desk, New York, New York 10004, Monday through Friday from 9:00AM to 4:00PM.

Questions may be e-mailed to Suellen Schulman at [sschulma@dhs.nyc.gov](mailto:sschulma@dhs.nyc.gov).

