

MOVE IN CONDITION CHECKLIST REQUIREMENTS

	yes	no
Building is decent, safe, sanitary & vermin free (including area immediately outside the building)		
Apartment provides privacy for the family		
Building address is clearly marked on building entrance and is the same as registered		
Apartment number is the same as the one registered and is posted on door		
Building & apartment entrances are sound and secure (with a lock)		
Apartment has working mailbox and door bell		
Apartment is vacant – no furniture		
Unit is freshly painted		
No peeling paint, cracks or holes on walls, ceilings or floors*		
No gas or water leaks in the apartment		
Floors and coverings are in good condition		
A working smoke detector and carbon monoxide detector for each unit		
Windows are in good condition		
Window guards are installed (for children 10 years of age or younger)		
Apartment has at least 1 avenue of escape (for apartments with window gates), for example: fire department approved gates		
Hot & cold water (at all times) and heat (between October 1 & May 31) are working during inspection.		
No construction is going on during the inspection process		
All heat risers are insulated at least five(5) feet from the floor		
All living quarters have one heat source and at least one window		
All rooms have at least one electric outlet and a light switch, or at least two outlets		
Window stoppers are installed (to stop windows from opening above window guards)		
Counter top/counter area exists (to prepare food)		
Landlord is responsible for heat and hot water payments		

If any of the above is checked 'no', requirement must be satisfied before calling for inspection of apartment.

*Cracked, peeling, and/or bubbling paint in the apartment or hallway may require landlords to obtain a "lead free" certificate from the Lead Poisoning Prevention Unit @ 253 Broadway, CN 58 New York, NY, 10007 (212) ban-lead.