



**Department for  
the Aging**

Lilliam Barrios-Paoli  
Commissioner

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Contracting Officer

September 23, 2013

**TO ALL INTERESTED PARTIES**

**REQUEST FOR PROPOSALS TO PROVIDE  
SENIOR EMPLOYMENT SERVICES**

EPIN 12514P0002 PIN 12515EMP0000

2 Lafayette Street  
New York, NY 10007

212 442 1112 tel  
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The Department for the Aging (DFTA) is seeking up to two qualified vendors to provide employment services to older adults in the borough of Queens. The goals of this program are three-fold: (1) to place older individuals in community service positions and thereby strengthen their ability to become self-sufficient; (2) to provide much needed volunteer support to organizations who benefit significantly from increased civic engagement; and (3) to strengthen the communities that are served by such organizations.

Vendors must serve a minimum of 25 and up to a maximum of 30 economically disadvantaged persons aged 55 and older, placing them in community service positions and providing job training as well as facilitating their transition into unsubsidized employment.

All interested proposers are hereby notified that the Request for Proposals (RFP) will be available for download from the Department's website ([www.nyc.gov/aging](http://www.nyc.gov/aging)) or can be picked up starting:

**Date:** September 30, 2013  
**Time:** 9:00 A.M. - 5:00 P.M.  
**Place:** Department for the Aging  
2 Lafayette Street, Room 400  
New York, NY 10007

A proposers' conference has been scheduled for Tuesday, October 8, 2013 at 2:30 P.M. at 40 Worth Street (between Church Street and West Broadway), Conference Room 328, to review and answer questions regarding the RFP.

**Proposals are due no later than 1:00 P.M. on November 12, 2013.**