

SUPPLEMENTAL SERVICES

Question ID	Question Text
SUPS-3	Does the program use the correct unit definition in reporting Supplemental Services? - Each contact with a caregiver to provide services such as heavy-duty cleaning, telephone reassurance, legal services, shopping assistance, transportation, etc. -Each item purchased or obtained as in-kind donation on behalf of caregiver such as groceries, medications, etc.
SUPS-11	Do reported units from a sample month match on-site documentation of units provided during same month? Procedure: -Add numbers on each worker log or program's form for individual documentation. -Add the totals on each worker log or program's form to obtain monthly total. -Compare monthly total with DFTA invoice.
SUPS-12	Does the program document in the client's record when any or all services are terminated, including the reason for termination?