OFFICE OF THE MAYOR
OFFICE OF CONTRACT SERVICES
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New York, New York 10007
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MARLA G. SIMPSON
Director

Certification of Exemption from Requirement to Register with the New York State Charities Bureau

This Certification may only be used by not-for-profit organizations that qualify for legitimate exemptions from the requirements to register with the Charities Bureau of New York State Office of the Attorney General. If your organization qualifies for exemptions under both the New York State Executive Law, Article 7-A, and the New York State Estates Powers and Trusts Law then an officer may affirm and certify the reason for exemption to the City of New York using this form. The City will use this information to determine responsibility and compliance with applicable State laws.

A materially false statement willfully or fraudulently made in connection with this certification, and/or the failure to conduct appropriate due diligence in verifying the information that is the subject matter of this certification, may result in rendering the Vendor non-responsible for the purpose of contract award, and a material false statement willfully or fraudulently made in connection with this certification may subject the person making the false statement to criminal charges.

The Vendor affirms the following (check/complete all that apply):

- ☐ Organization is incorporated under the Religious Corporations Law; or organization is another type of organization, but has a religious purpose. (Explain)

  _____

- ☐ Organization is operated/supervised/controlled by/in connection w/ a religious organization. (Explain)

  _____

- ☐ Organization is an educational institution or museum incorporated under the NY State Educational Law or by Special Act AND files annual financial reports with the Board of Regents
- ☐ Organization is a library incorporated under the NY State Educational Law or by Special Act AND files annual financial reports with the NY State Department of Education.
- ☐ Organization is a Parent Teacher Association affiliated with an educational institution subject to the jurisdiction of the New York State Department of Education.
- ☐ Organization is an organization of volunteer firefighters, a volunteer ambulance service organization AND all fundraising is done by members without direct/indirect compensation.
- ☐ Organization is a chartered local post/camp/chapter/county unit of a veteran's organization, or auxiliary/affiliate thereof AND all fundraising is done by members without direct/indirect compensation.
- ☐ Organization is a government agency or is controlled by a government agency.
- ☐ Organization is not charitable because it is organized solely for the benefit of its members. (NOTE: if the organization holds $25,000 or more in assets or receives $25,000 or more in contributions per year, a detailed statement must accompany this certification, to explain how such organization is *both* organized for the benefit of its members and serving a public purpose.)

_____	_____
Name of Vendor	Signature of Authorized Officer / Date
_____	_____
Vendor's Address	Print Name / Title of Signer
_____	_____
City / State / Zip Code	Vendor's EIN

Sworn to before me this ____ day of _____, 20 _____.

_____
Notary Public

Printed on paper containing 30% post-consumer material