



**Environmental
Protection**

**ELECTION OF METERED BILLING
FOR MULTI-FAMILY PROPERTIES
WITH FOUR OR MORE
RESIDENTIAL UNITS**

Account No. - -

Borough: _____ Property Address: _____

Block No. Lot No.

Owner: _____

No. of Buildings: _____ No. of Residential Units: _____ No. of Commercial Units: _____

Contact: _____

Phone No.: _____ Best Time to Call: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

**DO NOT RETURN THIS FORM UNLESS YOU WISH TO BE PLACED ON METERED BILLING
IMMEDIATELY**

I hereby certify that I am the owner or owner's authorized agent and request that the above-referenced property be billed on a metered basis, in accordance with Part IV Section 2, of the New York City Water Board Water and Wastewater Rate Schedule. I understand that the conversion to metered billing will be effective as of the date DEP obtains a reading after my request is received, and that my request may be denied if this form is incomplete (e.g., not notarized), if I fail to facilitate access to the meter, or if my meter is determined to be defective or not installed to the satisfaction of DEP. I understand that my metered charges may increase in the future due to the installation of a new meter.

I understand that my election of metered billing is irrevocable for a period of two years. I also understand that unless I elect to be billed on a metered basis, my residential usage will continue to be billed on a flat-rate basis, until such time as the property is deemed ineligible for flat-rate billing.

Print Name: _____

Signature: _____ Date: _____

Notary:

Please return this form to:
NYC Department of Environmental Protection
BCS 7th Floor Correspondence Unit
59-17 Junction Blvd
Corona, New York 11368-5107