

**City of New York**  
**DEPARTMENT OF ENVIRONMENTAL PROTECTION**  
**Citywide Job Vacancy Notice**

|  |   |
|--|---|
| <b>Civil Service Title:</b> Administrative Engineer  | <b>Level:</b> M3  |
| <b>Title Code No:</b> 10015  | <b>Annual Salary:</b> \$60,740 / \$65,503 - \$162,014         |
| <b>Office Title:</b> Chief of Review and Construction Compliance                               | <b>Work Location:</b> 96-05 Horace Harding Expwy., Queens, NY |
| <b>Division/Work Unit:</b> Bureau of Water & Sewer Operations/Review & Construction Compliance | <b>Number of Positions:</b> 1                                 |
| <b>Hours/Shift:</b> 35 Hours per Week/Day  | <b>Agency Tracking #:</b> N/A                                 |

**Job Description**

The Chief of Review and Construction Compliance will report directly to the Director of Engineering in the Bureau of Water and Sewer Operations; will manage sections that review site and house connection proposals and will regulate them through the permitting of connections to the NYC Sewer System, thereby minimizing the possibility of excessive discharge into the City sewer system; assist in the reduction of storm water discharges to the City's wastewater treatment plants, and limit the number of backups and/or flooding of streets and/or private properties; will manage in-house forces as well as local borough offices; will be responsible for the review of construction plans from outside sources and agencies and ensure that all construction to the City infrastructure complies with DEP standards; ensures that all storm water discharges will be in conformance with all applicable rules and regulations and promotes green infrastructure techniques; will review cross-connection plans, ensuring that potential contamination of the City water supply system is reduced; will review current DEP rules and regulations, specifications and standards, and new technologies and construction methods and provide recommendations for improvements; will review legal documents for homeowners' associations, easement and deed restrictions, conditional permit requests, and Board of Standards and Appeals reviews; and review and approve requests for private water mains, and dewatering applications.

**Qualification Requirements**

A valid New York State license as a Professional Engineer is required. In addition, candidate must have six (6) years of full-time paid experience in civil, mechanical, electrical, chemical or air pollution control engineering work, at least two (2) years of which shall have been as an Administrative Engineer.

**Essential Skills**

N/A

**To Apply:**

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18<sup>th</sup> Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word  
 placing the JVN# on the upper right corner of your resume as well as in the subject line to:

[Recruit@dep.nyc.gov](mailto:Recruit@dep.nyc.gov)

For more information about DEP, visit us at: [www.nyc.gov/dep](http://www.nyc.gov/dep)

Appointments are subject to OMB approval.

|                            |                           |                              |
|----------------------------|---------------------------|------------------------------|
| <b>Post Date:</b> 2/7/2012 | <b>Post Until:</b> Filled | <b>JVN:</b> 826-12-98064-WSO |
|----------------------------|---------------------------|------------------------------|

**The City of New York is an Equal Opportunity Employer**