

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Repost **Citywide Job Vacancy Notice**

Civil Service Title: Assistant Civil Engineer	Level: N/A
Title Code No: 20210	Annual Salary: \$48,126 / \$55,345 - \$72,212
Office Title: Assistant Design Engineer	Work Location: 96-05 Horace Harding Expwy., 5 th Floor
Division/Work Unit: Bureau of Engineering Design & Construction/In-House Design	Number of Positions: Continuous Vacancies
Hours/Shift: 35 Hours per Week/Day	Agency Tracking #: N/A

Job Description

Under direct supervision, the selected candidate will assist in the origination of structural/civil design work, which includes but is not limited to design criteria, calculations, drawings and specifications. As an Assistant Design Engineer, candidate will engage in quality assurance, code compliance, permit identification and submittals. Candidate will also work with other disciplines on project development, status and delivery and the development of quantity take off and investigation for cost control during preparation of change orders.

Qualification Requirements

1. A baccalaureate degree in civil engineering from an accredited college and either one year full-time satisfactory experience in civil engineering work or a Master's degree in civil engineering from an accredited college; *or*
2. A combination of a Bachelor's degree in civil engineering technology from an accredited college and a Master's degree in civil engineering from an accredited college plus one year full-time satisfactory experience in civil engineering.

Essential Skills

The selected candidate should have the ability to interpret and prepare drawings; quantity take-off; strong technical presentation and communication skills; knowledge of methods and material use in design & construction; AutoCad software application and Microsoft Word and Excel applications.

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word
 placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

Appointments are subject to OMB approval

Post Date: 1/25/2012	Post Until: 6/29/2012	JVN: 826-12-97740-EDC
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The City of New York is an Equal Opportunity Employer