

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Citywide Job Vacancy Notice

Civil Service Title: Computer Specialist (<i>Operations</i>)	Level: N/A
Title Code No: 13622	Annual Salary: \$64,609 / \$74,300 - \$100,849
Office Title: Production Control Operator	Work Location: 59-17 Junction Blvd., Flushing, NY
Division/Work Unit: Office of Information Technology	Number of Positions: 1
Hours/Shift: 35 Hours per Week/Day	Agency Tracking #: N/A

Job Description

Under general supervision, with considerable latitude for independent initiative and judgment, the selected candidate will execute a full range of computer systems functions including: CA-7 multi-platform scheduling in OS/390 and Windows NT environment; scheduling, executing and monitoring mainframe and browser jobs; processing meter reading uploads and down loads, service orders and payments on an IBM mainframe; running batch jobs to move data between browser applications and the mainframe; identifying source of production control problems; identifying resolution strategies and escalating them to appropriate levels of management; coordinating and supporting FTP TCP/IP file transfers to WINTEL Servers; creating export files for multiple agencies and vendors; and scheduling and testing all applications prior to being promoted to a production environment. In addition, the selected candidate must have experience with RACF security architecture related to CICS, TSO, DB2, JES2, D-Series, ITOM systems and attend Change Management meetings for new promotions as well as test applications.

Qualification Requirements

1. A baccalaureate degree from an accredited college and four years of satisfactory full-time computer operations experience, one year of which must have been in a project leader capacity or as a major contributor on a complex project; *or*
2. An associate degree from an accredited college and six years of satisfactory full-time computer operations experience, one year of which must have been in a project leader capacity or as a major contributor on a complex project; *or*
3. A four-year high school diploma or its educational equivalent and eight years of satisfactory full-time computer operations experience, one year of which must have been in a project leader capacity or as a major contributor on a complex project; *or*
4. Education and/or experience equivalent to "1", "2", or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and four years of satisfactory experience as described in "1", "2", "3" above.

Essential Skills

Advanced experience in a senior production control capacity in a COBOL II, DB2 environment; proficiency with IBM UDB and Microsoft SQL server, Netview, CLISTs, Rexx, TCP/IP and Telnet. Advanced experience with VTAM related security; LU6.2 and SDLC protocols in an APPC environment; CA-7 and D-series batch scheduler including calendar, creation of large-scale sched-IDs, events for satisfying complex triggering and dependency requirements; and administration of IBM's TIVOLI Output Manager Report Management Distribution System (ITOM).

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word
 placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

Appointments are subject to OMB approval.

Post Date: 1/23/2012

Post Until: 2/3/2012

JVN: 826-12-97219-OIT

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