

**City of New York**  
**DEPARTMENT OF ENVIRONMENTAL PROTECTION**  
**Citywide Job Vacancy Notice**

<b>Civil Service Title:</b> Computer Associate ( <i>Operations</i> )	<b>Level:</b> 03
<b>Title Code No:</b> 13621	<b>Annual Salary:</b> \$61,853 / \$71,131 - \$94,528
<b>Office Title:</b> Production Control Operator	<b>Work Location:</b> 59-17 Junction Blvd., Flushing, NY
<b>Division/Work Unit:</b> Office of Information Technology	<b>Number of Positions:</b> 1
<b>Hours/Shift:</b> 35 Hours per Week/Day	<b>Agency Tracking #:</b> N/A

**Job Description**

Under general supervision, the selected candidate will perform a full range of computer systems functions including: CA-7 multi-platform scheduling in OS/390 and Windows NT environment; scheduling, executing and monitoring mainframe and browser jobs; processing meter reading uploads and down loads, service orders and payments on an IBM mainframe; running batch jobs to move data between browser applications and the mainframe; identifying source of production control problems; identifying resolution strategies and escalate them to appropriate levels of management; coordinating and supporting FTP TCP/IP file transfers; and creating export files for multiple agencies and vendors. The selected candidate must have experience with RACF security architecture related to CICS, TSO, DB2, JES2, D-Series, ITOM systems.

**Qualification Requirements**

1. A certificate from an accredited technical school (*approximately 675 hours*) with a specialization in computer operations, and two years of satisfactory full-time experience, acquired within the last eight years, working on large-scale mainframe computer operations or mainframe data communication networks; *or*
2. A baccalaureate degree from an accredited college and three years of satisfactory full-time experience, acquired within the last eight years, as described in "1" above; *or*
3. A four-year high school diploma or its educational equivalent and four years of satisfactory full-time experience, acquired within the last eight years, as described in "1" above; *or*
4. A satisfactory combination of education and/or experience equivalent to "1", "2", or "3" above. However, all candidates must have at least two years of full-time experience, acquired within the last eight years, as described in "1" *above*.

**Essential Skills**

Minimum five years' experience in a senior production control capacity in a COBOL II, DB2 environment. Experience with IBM UDB and Microsoft SQL server, Netview, CLISTs, Rexx, TCP/IP and Telnet. Minimum three years' experience with VTAM related security. Minimum three years' experience with LU6.2 and SDLC protocols in an APPC environment. Minimum of five years' experience using CA-7 and D-series batch scheduler, including calendar, the creation of large-scale sched-IDs, and events for satisfying complex triggering and dependency requirements. Minimum of two years' experience in the administration of IBM's TIVOLI Output Manager Report Management Distribution System (ITOM).

**To Apply:**

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word  
 placing the JVN# on the upper right corner of your resume as well as in the subject line to:

[Recruit@dep.nyc.gov](mailto:Recruit@dep.nyc.gov)

For more information about DEP, visit us at: [www.nyc.gov/dep](http://www.nyc.gov/dep)

Appointments are subject to OMB approval.

**Post Date:** 1/23/2012

**Post Until:** 2/3/2012

**JVN:** 826-12-97218-OIT

**The City of New York is an Equal Opportunity Employer**