

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Upstate Job Vacancy Notice

Civil Service Title: Surveyor	Level: 1B
Title Code No: 21015	Annual Salary: \$52,627 / \$60,521 - \$70,802
Office Title: Surveyor	Work Location: 900 Croton Lake Road, Yorktown Heights, NY
Division/Work Unit: Water Supply/Operations	Number of Positions: 1
Hours/Shift: 35 Hours per Week/Day	Agency Tracking #: N/A

Job Description

Working in the Eastern Operations Division, Highlands Region, under the supervision of a Surveyor, the selected candidate will be responsible for performing technical and supervisory land surveying work, including property surveys and inspections, determination of boundaries, researching real property records, reviewing land use permits, construction site layouts and development of drawings in support of capital construction and real property improvements that assist the division with compliance and deliverables under the Filtration Avoidance Determination as it relates to the maintenance and management of lands, roads, facilities and support to the division throughout the Eastern Operations watershed; to locate points of beginning boundary lines, corners, and survey monuments using Global Positioning Systems (GPS) or other electronic data collectors, compass, measuring tapes, survey maps, landmarks, taking maps and property deeds; prepare field sketches; review and research deeds, existing maps and surveys; inspect easements; perform land survey calculations and enter and retrieve information from the Watershed Lands Information System (WaLis); communicate with property owners and assist in the processing of Land Use Permits and Letters of Permission from New York City Department of Environmental Protection (NYCDEP); work with and provide general direction to others in the Highlands Region; act as field supervisor of a survey party in the absence of the supervisor; and be responsible for adhere to and comply with all environmental, health and safety laws, agency policies, rules and regulations.

Qualification Requirements

1. A baccalaureate degree from an accredited college in surveying, surveying engineering, surveying engineering technology or in similar surveying-related majors, and three years of full-time satisfactory land surveying experience; *or*
2. An associate degree from an accredited college in the surveying-related majors listed in "1" above, and four years of full-time satisfactory experience as described in "1" above; *or*
3. A four-year high school diploma or its educational equivalent and six years of full-time satisfactory experience as described in "1" above; and a motor vehicle driver's license valid in the State of New York. This license must be maintained for the duration of employment.

Essential Skills

N/A

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word

placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

Residency restrictions apply to this position.

Appointments are subject to OMB approval.

Post Date: 1/23/2012

Post Until: 2/3/2012

JVN: 826-12-97037-WS

The City of New York is an Equal Opportunity Employer