

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Repost **Citywide Job Vacancy Notice**

Civil Service Title: City Research Scientist	Level: 03
Title Code No: 21744	Annual Salary: \$71,220 / \$81,903 - \$93,593
Office Title: Policy Advisor, Energy	Work Location: 59-17 Junction Blvd., Corona, NY
Division/Work Unit: Energy Group	Number of Positions: 1
Hours/Shift: 35 Hours per Week/Day	Agency Tracking #: N/A

Job Description

Working closely with and reporting to the Director of Energy Policy and Infrastructure, the selected candidate will be responsible for implementing a major energy policy initiative aimed at sharply reducing the use of heavy heating oils in buildings and transitioning to the cleanest fuels. Responsibilities will include day-to-day direction of a program management consultant; coordination with utilities, fuel providers and building owners/managers; intensive stakeholder interaction; guidance on regulatory and market barriers; assistance in developing a financing/incentive program; oversight of City process streamlining; analysis and reporting; and overall performance management.

Qualification Requirements

- 1) A master's degree from an accredited college or university with specialization in public policy, economics, engineering, or business and a minimum of three years of full-time energy sector work in a responsible supervisory, administrative, or research capacity.
 - 2) Education and/or experience which is equivalent to "1" above. However all candidates must possess a master's degree in an appropriate field of specialization and a minimum of one year of full-time experience in relevant energy sector work.
- Preferred Qualifications:** 1-3 years in strategic planning or operations at a utility; policy research and project management at a relevant government agency, policy institute or NGO; or energy consulting/strategic planning at a consulting firm. College level quantitative courses; relevant graduate degree in public policy, economics, engineering, or business.

Essential Skills

Strong verbal and written communication skills; quantitative/analytic skills, with advanced knowledge of Excel and Power Point; knowledge of New York City/State energy policy and real estate stakeholders desirable; working knowledge of building systems; exposure to project finance; proven ability to perform under pressure and tight deadlines; strong record of project management in a public setting.

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.
The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection
Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word
placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

Residency restrictions apply to this position.

Appointments are subject to OMB approval.

Post Date: 2/13/2012	Post Until: 02/28/2012	JVN: 826-12-96791-Energy
-----------------------------	-------------------------------	---------------------------------

The City of New York is an Equal Opportunity Employer