

**City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

Citywide Job Vacancy Notice

Civil Service Title: Computer Associate	Level: 01
Title Code No: 13611	Annual Salary: \$43,292 / \$49,786 - \$63,036
Office Title: Technical Support	Work Location: 59-Junction Blvd., Flushing, NY
Division/Work Unit: Bureau of Water & Sewer Operations/Management Services/I.R.M. Analysis	Number of Positions: 1
Hours/Shift: 35 Hours per week/Day	Agency Tracking #: N/A

Job Description

The selected candidate will be responsible for the collection of Hansen data for Geographical Information System integration and spatial analysis; data analysis will be used to identify complaints on concentrated areas and outline chronic locations of sewer backups, flooding and catch basin complaints; will monitor chronic locations and generate productivity reports; identify trends, design graphs and charts for quarterly meetings; and documentation of data sources.

Qualification Requirements

1. A baccalaureate degree from an accredited college and two years of satisfactory full-time experience, acquired within the last seven years, in mainframe computer, mid-range computer and/or LAN or WAN computer environments in the areas of tape library, data entry or production control; *or*
2. An associate degree or 60 semester credits from an accredited college and three years of satisfactory full-time experience, acquired with the last seven years, as described in "1" above; *or*
3. A four-year high school diploma or its educational equivalent and four years of satisfactory full-time experience, acquired with the last seven years, as described in "1" above; *or*
4. Education and/or experience equivalent to "1", "2", or "3" above. Undergraduate college credit can be substituted for experience on the basis of 30 semester credits, from an accredited college, for six months of experience. However, all candidates must have at least a four-year high school diploma or its educational equivalent and two years of satisfactory full-time mainframe computer, mid-range computer, and/or LAN or WAN computer experience, acquired within the last seven years, in the areas of tape library, data entry, or production control.

Essential Skills

The selected candidate should be proficient in Microsoft access, excel and have a strong knowledge of Arc Geographical System.

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word
placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

Residency restrictions apply to this position.

Appointments are subject to OMB approval.

Post Date: 09/23/2011	Post Until: Filled	JVN: 826-12-93105-WSO
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The City of New York is an Equal Opportunity Employer