

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Upstate Job Vacancy Notice

Civil Service Title: Computer Associate (<i>Software</i>)	Level: 01
Title Code No: 13631	Annual Salary: \$56,151 / \$64,574 - \$77,844
Office Title: Computer Associate	Work Location: 59-17 Junction Blvd., Flushing, NY
Division/Work Unit: Bureau of Water Supply/ Water Quality	Number of Positions: 1
Hours/Shift: 35 Hours per week/Day	Agency Tracking #: N/A

Job Description

Working in the Distribution Water Quality Operations (DWQO) Division's Compliance Unit, the selected candidate will report directly to the Data Management Supervisor; will participate in the development, testing/debugging, implementation and maintenance of DWQO's Laboratory Information Management System (LIMS); developing Windows based applications to support the Division's data queries, data collections, data transfers, data presentations and report generations; designing, implementing, enhancing, maintaining, and analyzing existing software applications; designing various water quality compliance reports using Microsoft (MS) Excel, MS Access or other report tools and documenting in-house developed software applications in accordance with regulatory requirements; performing duties as a backup Data Base Administrator for the laboratory's Standard Query Language (SQL) server; serve as a backup sample custodian to conduct all water quality sampling registration related tasks such as sample reception, sample registration, label printing, and upload results into LIMS; and provide technical support to end users.

Qualification Requirements

A baccalaureate degree from an accredited college, including or supplemented by twenty-four (24) semester credits in computer science or a related computer field and one (1) year of satisfactory fulltime computer software experience in computer systems development and analysis, applications programming, database administration, systems programming or data communications; *or*

A four year high school diploma or its educational equivalent and five (5) years of full-time satisfactory computer software experience as described in "1" above; *or*

A satisfactory combination of education and experience that is equivalent to "1" or "2" *above*.

College education may be substituted for up to two years of the required experience in "2" above on the basis that sixty (60) semester credits from an accredited college is equated to one year of experience. In addition, twenty-four (24) semester credits from an accredited college or graduate school in computer science or a related field.

Essential Skills

The selected candidate should have experience in client/server based application development using MS Visual Basic and MS SQL server. Knowledge of writing macros and Visual Basic for Application (VBA) modules in MS Excel and MS programming languages is a plus.

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word
 placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

Appointments are subject to OMB approval.

Post Date: 08/03/2011	Post Until: 08/17/2011	JVN: 826-12-89420-WS
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The City of New York is an Equal Opportunity Employer