

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Upstate Job Vacancy Notice

Civil Service Title: Administrative Engineer	Level: M1	
Title Code No: 10015	Annual Salary: \$95,000	
Office Title: Engineering and Technical Service Engineer	Work Location: 6 Overlook Drive, N. White Plains, NY	
Division/Work Unit: Bureau of Water Supply/ Eastern Operations	Number of Positions: 1	
Hours/Shift: 35 Hours per week/Day	Agency Tracking #: N/A	
Job Description		
<p>Working in the Eastern Operations Division of the Bureau of Water Supply, Systems Operations Section, with latitude for the exercise of independent judgment and initiative, the selected candidate will serve as the Engineering and Technical Service Engineer in the Eastern Operations Division reporting directly to the Kensico Regional Manager. The selected candidate will assist with the management of the Systems Operations Section responsible for the distribution and treatment of 100% of New York City's water; providing oversight, direction, and guidance to staff members responsible for the integrity of system operations and infrastructure; managing subordinate staff, providing training, preparing work schedules for staff involved in the operation, maintenance and repair of water supply aqueducts, reservoirs, equipment, structures and related appurtenances and overseeing and managing the computer based maintenance system; preparing the annual spending plan, managing the budget for maintenance programs and assisting with the planning, designing, reviewing and inspecting of contractual work being performed in the Systems Operations Section; assisting with the Risk Management and Process Safety Management (RMP/PSM) Programs involving chlorination systems, specifically providing technical oversight and review, evaluation and auditing; and will be responsible for promoting a workplace free from safety hazards and ensuring that employees adhere to and comply with environmental, health and safety (EH&S) laws, rules and regulations.</p>		
Qualification Requirements		
<p>A valid New York State License as a Professional Engineer and six (6) years of full-time paid experience in civil, mechanical, electrical, chemical, environmental engineering or plan examining work, at least two (2) years of which must have been in an executive, managerial or administrative capacity. This Professional Engineer license must be maintained for the duration of your employment. A current registration as a Professional Engineer must be maintained as a condition of employment.</p>		
Essential Skills		
N/A		
To Apply:		
<p>Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume. The JVN# is located at the lower right corner of this page. NYC Department of Environmental Protection Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108 OR Via E-mail, please submit your resume in Adobe PDF or Microsoft Word placing the JVN# on the upper right corner of your resume as well as in the subject line to: Recruit@dep.nyc.gov</p>		
<p>For more information about DEP, visit us at: www.nyc.gov/dep Appointments are subject to OMB approval.</p>		
Post Date: 07/11/2011	Post Until: 07/25/2011	JVN: 826-12-88220-WS

The City of New York is an Equal Opportunity Employer