

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Citywide Job Vacancy Notice

Civil Service Title: City Planner	Level: 01	
Title Code No: 22122	Annual Salary: \$46,550 / \$53,532 - \$67,227	
Office Title: Project Manager	Work Location: 59-17 Junction Blvd., Flushing, NY 11 th Floor	
Division/Work Unit: Environmental Planning Support	Number of Positions: 1	
Hours/Shift: 35 Hours per week/Days	Agency Tracking #: N/A	
Job Description		
<p>The Project Manager will be responsible for handling projects related to water supply, watershed management, wastewater and stormwater treatment, and air quality environmental planning. The selected candidate will review and analyze environmental impacts of major projects to assure their conformance with applicable local, state, and federal regulations and local environmental review guidance; will represent the office at meetings with regulatory and environmental committees, private consultants and the public; and be required to evaluate findings, prepare reports related to environmental planning and analysis, make recommendations, participate in the development of planning projects and programs, and monitor the performance of consultants.</p>		
Qualification Requirements		
<p>1. A baccalaureate degree from an accredited college and two years of satisfactory full-time experience in city planning; <i>or</i> 2. A satisfactory combination of education and/or experience that is equivalent to "1" above. Graduate education in city planning, urban planning, urban design, architecture, landscape architecture, transportation engineering, public administration, economic development or related fields may be substituted for experience on the basis of 30 graduate semester credits from an accredited college for one year of experience. However, all candidates must have a baccalaureate degree.</p>		
Essential Skills		
<p>The selected candidate should have strong verbal, written communication, organizational and analytical skills and a working knowledge of Microsoft Office including Microsoft Project.</p>		
To Apply:		
<p>Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume. The JVN# is located at the lower right CORNER of this page. NYC Department of Environmental Protection Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108 <i>OR</i> Via E-mail, please submit your resume in Adobe PDF or Microsoft Word placing the JVN# on the upper right corner of your resume as well as in the subject line to: Recruit@dep.nyc.gov</p>		
<p>For more information about DEP, visit us at: www.nyc.gov/dep Residency restrictions apply to this position Appointments are subject to OMB approval</p>		
Post Date: 07/15/2011	Post Until: 07/29/2011	JVN: 826-12-87948-EPA

The City of New York is an Equal Opportunity Employer