

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Citywide Job Vacancy Notice

Civil Service Title: Administrative Engineer	Level: M3
Title Code No: 10015	Annual Salary: \$60,740 / \$65,503 - \$162,014
Office Title: Chief, Division of Permitting and Connections	Work Location: 59-17 Junction Blvd., Flushing, N.Y.
Division/Work Unit: Bureau of Water & Sewer Operations/Permitting & Connections	Number of Positions: 1
Hours/Shift: 35 Hours per week/Day	Agency Tracking #: N/A

Job Description

Under the executive direction of the Director of Engineering, Bureau of Water and Sewer Operations with the widest latitude for independent judgment and decision making, the selected candidate will serve as Chief, Division of Permitting and Connections. The selected candidate will manage a Division which regulates and controls connections to the New York City Water and Sewer Systems; direct a managerial staff in the approval of plumbers' permit applications; review certifications and audit house connection and site connection proposals; will oversee the review and audit of Department of Transportation franchise submissions, builder's pavement plans, dewatering proposals, sidewalk café submissions and swimming pool discharge proposals; ensure maintenance of as-built sewer records, tap card records in paper and electronic formats, sewer certificates of inspections, review and approval of cross connection control plans, exemption requests, initial annual test reports, and audits of self-certified submissions; and will perform enforcement activities related to sewer and cross connection control requirements, inspect connections to sewers and water mains, perform engineering field investigations to verify the existence and condition of sewers for DEP records, and cross connection control inspections to determine whether buildings/properties comply with cross connection control requirements.

Qualification Requirements

A valid New York State License as a Professional Engineer is required. In addition, candidate must have six (6) years of full-time paid experience in civil, mechanical, electrical, chemical or air pollution control engineering work, at least two (2) years of which shall have been as an administrative engineer.

Essential Skills

N/A

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

Appointments are subject to OMB approval

Post Date: 07/18/2011

Post Until: Filled

JVN: 826-12-87934-WSO

The City of New York is an Equal Opportunity Employer