

**City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

Citywide Job Vacancy Notice

Civil Service Title: Environmental Engineering Intern	Level: N/A	
Title Code No: 20616	Annual Salary: \$43,349 / \$49,851 - \$52,496	
Office Title: Project Coordinator	Work Location: 253 Broadway, NY	
Division/Work Unit: Office of Environmental Remediation (OER)	Number of Positions: 1	
Hours/Shift: 35 Hours per Week/Day	Agency Tracking #: N/A	
Job Description		
<p>Under direct supervision, with latitude for the exercise of independent initiative and judgment, the selected candidate will perform elementary engineering work in the field and the office. The candidate will review investigation and remediation work plans and reports for conformance with program policies and requirements; evaluate and interpret environmental data; inspect remedial work activities; coordinate document review; and conduct meetings with environmental consultants to develop and approve products, schedule projects, and evaluate work performance. The candidate will also participate in meetings with community members, consultants and other government agency representatives to fulfill project requirements.</p>		
Qualification Requirements		
<p>A Baccalaureate degree in environmental, chemical, mechanical, petroleum, aeronautical, or materials engineering from an accredited college. A Baccalaureate degree in engineering technology is not acceptable.</p>		
Essential Skills		
<p>Excellent verbal and written communication skills; experience with database development, GIS and web technology is preferred; and possession of a valid motor vehicle operators license.</p>		
To Apply:		
<p>Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume. The JVN# is located at the lower right corner of this page. NYC Department of Environmental Protection Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108 OR Via E-mail, please submit your resume in Adobe PDF or Microsoft Word placing the JVN# on the upper right corner of your resume as well as in the subject line to: Recruit@dep.nyc.gov</p>		
<p>For more information about DEP, visit us at: www.nyc.gov/dep Appointments are subject to OMB approval.</p>		
Post Date: 6/11/2012	Post Until: 6/25/2012	JVN: 826-12-101912-Budget

The City of New York is an Equal Opportunity Employer