

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Citywide Job Vacancy Notice

Civil Service Title: Computer Associate (<i>Software</i>)	Level: 01
Title Code No: 13631	Annual Salary: \$56,151 / \$64,574 - \$77,844
Office Title: Computer Associate SW I	Work Location: 96-05 Horace Harding Expwy, 3 rd Floor, Corona, NY
Division/Work Unit: Bureau of Water and Sewer Operations/Executive	Number of Positions: 2
Hours/Shift: 35 Hours per Week/Day	Agency Tracking #: N/A

Job Description

Working in the Bureau of Water and Sewer Operations, Executive Division, the selected candidate, under varying degrees of supervision or direction, will be responsible for research and analysis of data related to operational processes and productivity to identify trends, report on field productivity, design graphs and charts for metric portfolios; monitor monthly metrics and statistics; design reports for bureau wide distribution to assist management and facilitate decision making; collect system data for integration across multiple software platforms for use in statistical analysis, geographical information system (GIS), spatial analysis and other types of visual presentation; and analyze and enhance system data collection to develop standard operating procedures (SOP) for data maintenance, analytical reporting and workflow implementation.

Qualification Requirements

1. A Baccalaureate degree from an accredited college including or supplemented by 24 semester credits in computer science or a related computer field and one year of satisfactory full-time computer software experience in computer systems development and analysis, applications programming, database administration, systems programming or data communications, *or*
2. A four-year high school diploma or its educational equivalent and five years of satisfactory full-time computer software experience as described in "1" above; *or*
3. Education and/or experience equivalent to "1" or "2" above. College education may be substituted for up to two years of the required experience in "2" above on the basis that 60 semester credits from an accredited college or graduate school in computer science or a related field, or a certificate of at least 625 hours in computer programming from an accredited technical school (post high school), may be substituted for one year of experience. However, all candidates must have at least a four-year high school diploma or its educational equivalent and at least one year of satisfactory full-time experience as described in "1"

Essential Skills

The selected candidate should have significant experience using geographic information systems (GIS) and/or hydrologic/hydraulic computer modeling software.

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

Appointments are subject to OMB approval.

Post Date: 05/29/2012	Post Until: Filled	JVN: 826-2012-101556-WSO
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The City of New York is an Equal Opportunity Employer.