

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Citywide Job Vacancy Notice

Civil Service Title: Executive Agency Counsel	Level: M3
Title Code No: 95005	Annual Salary: 110,000 - \$145,000
Office Title: Deputy General Counsel	Work Location: 59-17 Junction Blvd., Flushing, NY
Division/Work Unit: Legal Affairs	Number of Positions: 1
Hours/Shift: 35 Hours per Week/Day	Agency Tracking #: N/A

Job Description

The Department of Environmental Protection is one of the largest water and wastewater utilities in the U.S., one of the largest construction agencies in the region, the agency responsible for enforcing the City's air and noise regulations, and the lead agency in developing and implementing citywide energy policy. The agency has an annual enterprise budget of \$3 billion and nearly 6,000 employees. There is approximately \$15 billion in active construction and design contracts, with additional contracting of \$1 billion to \$2 billion each year.

Under general direction of the General Counsel, with wide latitude for the exercise of legal knowledge, judgment and experience, the selected candidate will head a business unit responsible for providing legal advice and services in the following areas: procurements, contract disputes, concessions, intergovernmental agreements, public private partnerships, licenses, easements, the Freedom of Information Law, municipal finance, conflicts of interest and employment matters. As Deputy General Counsel, the selected candidate will: manages the work of both attorneys and support staff; serve as legal counsel to the agency's managerial and executive staff; provide litigation support services to the NYC Law Department on affirmative and defensive DEP claims; and advise and recommend on questions of law, fact and policy.

Qualification Requirements

Admission to the New York State Bar; and four years of recent full-time responsible, relevant, satisfactory legal experience subsequent to admission to any bar, eighteen months of which must have been in the supervision of other attorneys, in an administrative, managerial or executive capacity, or performing highly complex and significant legal work.

Incumbents must remain members of the New York State Bar in good standing for the duration of employment.

Essential Skills

N/A

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

Residency restrictions apply to this position.

Appointments are subject to OMB approval.

Post Date: 5/11/2012

Post Until: 5/24/2012

JVN: 826-12-101236-LA

The City of New York is an Equal Opportunity Employer