

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Citywide Job Vacancy Notice

Civil Service Title: Media Services Technician	Level: 02
Title Code No: 90622	Annual Salary: \$42,931 / \$49,371 - \$55,557
Office Title: Digital Media Specialist II	Work Location: 59-17 Junction Blvd., Flushing, NY
Division/Work Unit: Bureau of Communications & Intergovernmental Affairs/Communications	Number of Positions: 1
Hours/Shift: 35 Hours per Week/Day	Agency Tracking #: N/A

Job Description

The use of video footage will be an integral part of the communications office's plan to enhance the Agency's ability to notify the public about emergencies, the value of DEP's capital program, the quality of NYC Water, and how DEP protects the environment through an increased reliance on social media outlets like Facebook and Twitter.

The selected candidate, under the supervision of the Director of Communications, will assist with the development and production of web-based video material; develop video concepts, shoot and edit videos into short clips for web use; respond to water main breaks and other emergencies to capture video and still photography among other tasks; and create high-quality video productions as well as assist with photography.

Qualification Requirements

1. High school graduation or its equivalent and three years of full-time experience acquired within the last ten years, in the repair, maintenance and routine operation of various projectors (including slide, filmstrip, opaque, over-head and sound motion picture), and other equivalent electronic equipment (including portable public address systems, tape recorders, phonographs, AM/FM radios); *or*
2. Graduation from a recognized vocational or technical high school for radio and television mechanics or related trades and two years of full-time experience, acquired within the last ten years, as described in "1" above; *or*
3. Education and/or experience equivalent to "1" and "2" above. Two years certificated experience as a member of a high school audio-visual squad, or one year work-study experience in an approved Board of Education Program which included work with audio-visual or related electronic equipment may be substituted for six months of experience described in "1" or "2" above.

Essential Skills

Proficient in the use of video editing programs.
 Proficient in the use of audio editing software.
 Knowledge of Adobe Photoshop, Illustrator, Sound slides and iChat.
 A driver's license valid in the State of New York preferred.

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.
 The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection
 Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108
OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word
 placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep
 Residency restrictions apply to this position.
 Appointments are subject to OMB approval.

Post Date: 4/26/2012	Post Until: 5/9/2012	JVN: 826-12-100705-CIA
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The City of New York is an Equal Opportunity Employer