

**City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

Revised

Citywide Job Vacancy Notice

Civil Service Title: Industrial Hygienist	Level: 01
Title Code No: 31305	Annual Salary: \$39,957 / \$45,951 - \$56,512
Office Title: Environmental Health & Safety Trainer & Curriculum Development Specialist	Work Location: 59-17 Junction Blvd., Flushing, NY
Division/Work Unit: Bureau of Water & Sewer Operations/Environmental Health Safety	Number of Positions: 1
Hours/Shift: 35 Hours per Week/Day	Agency Tracking #: N/A

Job Description

Working in the Bureau of Water & Sewer Operations, Environmental Health & Safety (EHS) Division, Program Development Section and reporting to the Supervisor of EHS Training & Administration, the selected candidate will serve as EHS Trainer/Curriculum Development Specialist and will perform the following duties: assist the EHS Training Supervisor in shaping the EHS and water system operator training programs; develop and conduct training on agency federal and local government EHS regulations; develop and administer continuing education courses for NYS Department of Health licensed water treatment and distribution operators; and identify training needs based on existing, revised, and new EHS policies and regulations. Responsibilities will also include scheduling and maintaining records of training sessions; providing training reports and figures on an as needed basis and assisting bureau EHS staff during compliance assessments.

Qualification Requirements

1. A baccalaureate degree from an accredited college including or supplemented by 28 semester credits in industrial hygiene, environmental health science, occupational health science, and/or safety engineering; *or*
 2. A baccalaureate degree from an accredited college including or supplemented by 28 semester credits in the physical or natural science, civil engineering, and/or, mechanical engineering, and/or toxicology and one year of satisfactory full-time work experience in the identification, evaluation and control of health and safety hazards; *or*
 3. A baccalaureate degree from an accredited college and two years of satisfactory full-time work experience as described in "2" above; *or*
 4. A satisfactory combination of education and/or experience which is equivalent to "1", "2" or "3" above. Semester credits from an accredited college in industrial hygiene, environmental health science, occupational health science and/or safety engineering may be substituted for experience on the basis of 7 semester credits equals 6 months experience, up to a maximum of 28 semester credits. Semester credits from an accredited college in the physical or natural sciences, civil engineering, mechanical engineering, environmental engineering, chemical engineering and/or toxicology may be substituted for experience on the basis of 7 semester credits equals 3 months of experience, up to a maximum of 28 semester credits. However, all candidates must have at least a baccalaureate degree from an accredited college.
- License Requirements- A Motor Vehicle Driver License valid in the State of New York. This license must be maintained for the duration of employment

Essential Skills

Strong writing, oral communication, and presentation skills are preferred. Ability to work independently requiring minimal day-to-day direction or oversight. Knowledge of Federal and NY State health & safety and environmental regulations.

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

Residency restrictions apply to this position.

Appointments are subject to OMB approval.

Post Date: 4/9/2012	Post Until: Until Filled	JVN: 826-12-100192-WSO
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The City of New York is an Equal Opportunity Employer