

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Citywide Job Vacancy Notice

Civil Service Title: Executive Agency Counsel	Level: M1	
Title Code No: 95005	Annual Salary: \$65,000 - \$120,000	
Office Title: Assistant Counsel	Work Location: 59-17 Junction Blvd., 19th floor, Flushing, N.Y.	
Division/Work Unit: Bureau of Legal Affairs	Number of Positions: 1	
Hours/Shift: 35 Hours a week/Days	Agency Tracking #: N/A	
Job Description		
<p>Under general direction of the General Counsel and Deputy General Counsel, with wide latitude for the exercise of legal knowledge, judgment and experience, heads a section responsible for providing advice and counsel to DEP management and staff on legal matters affecting the New York City Watershed and DEP operations pertaining thereto including, among other things, the interpretation and enforcement of the City's Watershed Rules and Regulations and other city, state and federal statutes, rules and regulations; the acquisition and management of real property in the watershed; and the negotiation and administration of contracts with Watershed counties, towns and villages for water quality protection programs. In addition, the head of the watershed team may undertake assignments, as required, involving representation of the agency in contract, environmental and other litigation and administrative proceedings, interpretation of federal and state laws applicable to agency operations; and drafting new agency laws and regulations. Driving required on a regular basis to various upstate locations. Serves as legal counsel to Agency management and executive staff; advises and recommends on questions of law, fact and policy.</p>		
Qualification Requirements		
<p>Admission to the New York State Bar; and four years of recent full-time responsible, relevant, satisfactory legal experience subsequent to admission to any bar, eighteen months of which must have been in the supervision of other attorneys or in an administrative, managerial or executive capacity.</p> <p>Incumbents must remain Members of the New York State Bar in good standing for the duration of this employment.</p>		
Essential Skills		
N/A		
To Apply:		
<p>Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume. The JVN# is located at the lower right CORNER of this page. NYC Department of Environmental Protection Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108 OR Via E-mail, please submit your resume in Adobe PDF or Microsoft Word placing the JVN# on the upper right corner of your resume as well as in the subject line to: Recruit@dep.nyc.gov</p> <p>For more information about DEP, visit us at: www.nyc.gov/dep Residency restrictions apply to this position Appointments are subject to OMB approval</p>		
Post Date: 06/17/2011	Post Until: 07/01/2011	JVN: 826-11-87815-LA

The City of New York is an Equal Opportunity Employer