

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Upstate Job Vacancy Notice

Civil Service Title: Assistant Civil Engineer	Level: N/A	
Title Code No: 20210	Annual Salary: \$48,126 / \$55,345 - \$72,212	
Office Title: Assistant Civil Engineer	Work Location: 465 Columbus Avenue, Valhalla, N.Y.	
Division/Work Unit: Bureau of Water Supply/ Eastern Operations	Number of Positions: 1	
Hours/Shift: 35 Hours a week/Days	Agency Tracking #: N/A	
Job Description		
<p>Working in the Eastern Operations (EO) Division, Engineering and Technical Support, Dam Safety Section and Job Order Contract (JOCs) Program within the Bureau of Water Supply, the selected candidate will be responsible for assisting with research investigations and inspections related to the Dam Safety Program and City-owned bridges and roadways. The selected candidate will develop drawings, write specifications and prepare engineering and construction estimates; participate in inspections involving the small dams in the Eastern Operations (EO) Division; reviewing and examining plans for the construction, demolition or alteration of dams, bridges and related structures to ensure compliance with the NYS rules and regulations; assisting in maintaining and updating Emergency Action Plans (EAPs) and Inspection and Maintenance Manuals (I&M's) for all Class A & B dams, and other small dams in the Eastern Operations Division; inspecting and tracking the conditions, maintenance, and repairs to all EO bridges and roadways in conjunction with the NYS Department of Transportation and county and local highway departments; assisting in the project management of small in-house projects within the Division, including the JOCs Program; and will comply with all applicable environmental, health and safety rules, regulations, policies and laws.</p>		
Qualification Requirements		
<p>1. A Bachelor's degree in civil engineering from an accredited college and either one year of full-time satisfactory experience in civil engineering work or a Master's degree in civil engineering from an accredited college; <i>or</i> 2. A Bachelor's degree in civil engineering technology from an accredited college and a Master's degree in civil engineering from an accredited college and one year of full-time satisfactory experience in civil engineering work.</p>		
Essential Skills		
N/A		
To Apply:		
<p>Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume. The JVN# is located at the lower right corner of this page. NYC Department of Environmental Protection Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108 <i>OR</i> Via E-mail, please submit your resume in Adobe PDF or Microsoft Word placing the JVN# on the upper right corner of your resume as well as in the subject line to: Recruit@dep.nyc.gov</p>		
<p>For more information about DEP, visit us at: www.nyc.gov/dep Appointments are subject to OMB approval</p>		
Post Date: 06/20/2011	Post Until: 07/05/2011	JVN: 826-11-87706-WS

The City of New York is an Equal Opportunity Employer