

**City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

Citywide Job Vacancy Notice

Civil Service Title: Associate Public Health Sanitarian	Level: 01
Title Code No: 31220	Annual Salary: \$50,805 / \$58,426 - \$78,963
Office Title: Associate Public Health Sanitarian	Work Location: 96-05 Horace Harding Expwy., Queens, NY
Division/Work Unit: Bureau of Water & Sewer Operations/Environmental Health & Safety	Number of Positions: 2
Hours/Shift: 40 Hours a week/Days	Agency Tracking #: N/A

Job Description

Working in the Division of Environmental Health and Safety (EH&S), the selected candidate will conduct EH&S assessments and job safety analysis at bureau facilities, insure full regulatory compliance, and follow up on assessments; conduct facility inspections, investigate accidents, process related correspondence, prepare associated reports, develop training modules for the administration of training sessions, and coordinate schedules; operate various EH&S monitoring equipment and accurately interpret analysis of data, maintain confidential records, participate in bureau and agency EH&S meetings, and review vendor recommendations on policies and procedures.

Qualification Requirements

1. A baccalaureate degree from an accredited college including or supplemented by 30 credits in the biological and/or physical sciences, and two years of satisfactory full-time experience performing inspections to assure compliance with pertinent laws, rules and regulations governing the areas of food, drugs and general environmental sanitation; *or*
2. An associate degree from an accredited college, including or supplemented by 12 credits in the biological and/or physical sciences, and four years of satisfactory full-time experience as described in "1" above; *or*
3. Education and/or experience equivalent to "1" or "2" above. However, all candidates must have at least 60 credits from an accredited college, including at least 12 credits in the biological and/physical sciences, and at least two years of experience as a public health sanitarian.

Essential Skills

The selected candidate must be familiar with applicable Occupational Safety and Health Administration and Environmental Protection Agency regulations and have experience with preparation and delivery of EH&S training classes. Excellent communication skills (*written and oral*) are necessary. Candidate should have experience with developing training curricula and be proficient in Microsoft Power Point.

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right CORNER of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word
placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

NYC Residency is required within 90 days of appointment

Appointments are subject to OMB approval

Post Date: 06/15/2011	Post Until: Filled	JVN: 826-11-87558-WSO
------------------------------	---------------------------	------------------------------

The City of New York is an Equal Opportunity Employer