

INSTRUCTIONS FOR COMPLETING AR 522 (APPLICATION FOR REGISTRATION OF GASOLINE DISPENSING SITES)

All Gasoline dispensing facilities must complete this form to comply with the New York City Department of Environmental Protection Regulation Certification of Gasoline Dispensing Sites and Transport Vehicles and Part 230 of the New York State Department of Environmental Conservation Law. This Regulation is designed to limit the emission of gasoline vapors into our atmosphere. The inventory portion of this form will be used to evaluate how much gasoline vapor is emitted to the atmosphere from service stations.

Air pollution control devices are required on certain gasoline storage tanks. Most tanks should be equipped with submerged fill and a vapor balance and return system, and return lines must be connected during loading operations. These devices will reduce gasoline vapor emissions by 50 to 90 percent.

Assistance in completing this form may be obtained from the Bureau of Environmental Compliance, Air/Noise Permitting, Enforcement and Policy Unit (Telephone # 718-595-3786).

- Blocks 1 to 6: Should show the name and address of the Legal owner of the storage tanks.
- Blocks 7 & 8: Should show the company and person who is completing this form such as the distributor or field representative.
- Blocks 9 to 15: Should show the operating name and operator of the actual service station. This should be the person in charge at the location of the facility.
17. Tank #: Use the tank numbering system used at the facility.
18. Date Installed: Specify the date of completed construction and installation of tank.
19. Diesel/Lead/Unleaded: Specify the normal type of gasoline stored in tank; use trade name or grade. Diesel fuel is not a gasoline according to the regulation but should be included in this form.
20. Capacity (Gallons): Enter the total design or maximum capacity of tank.
21. Annual Throughput: Enter the total number of gallons pumped into tank between January 1st and December 31st of the previous year.
22. Submerged Fill: Indicate whether this tank has a drop tube to discharge liquid within 6 inches of the bottom of tank. See Section 7110 definitions. (Yes or No)
23. Vapor Balance System: Does tank have a vapor collection system with a vapor-tight return line from tank to the gasoline transport vehicle or equivalent. See section 7131. (Yes or No)
24. Inter-Connections: Indicate tank numbers which have a common vent.
- Block 25: Enter the total number of gallons into this facility between January 1st and December 31st of the previous year.
26. Enter the number of vehicle loading hoses.
27. New York State Sales Tax Number.
- Block 28. Should be completed by person identified in Blocks 1 - 8.

Please return this application, along with a check or money order in the amount of \$190, made payable to NYC Department of Environmental Protection.

MAIL TO:

**THE CITY OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL PROTECTION
AIR PERMITTING UNIT/RECORDS CONTROL SECTION
59-17 JUNCTION BOULEVARD, 9TH FLOOR
FLUSHING, NEW YORK 11373-5108**