

Plus, earn your CEM! The optional Certified Energy Manager (CEM®) examination will be administered at the conclusion of this program (separate application required). See below for details.

Schedule & Location

Each session of CEM meets for one week from 8:00 a.m. to 5:00 p.m. each day, with a one-hour mid-day break. The CEM examination is administered on the afternoon of the last day. Both sessions of the class meet at the Citywide Training Center, 2 Washington Street, 21st floor, in lower Manhattan.

Session A: March 19 - 23

Session B: June 4-8

Course Description

As the City aggressively pursues meeting the 30% greenhouse gas reduction goal announced by Mayor Bloomberg in his sustainability plan, PlaNYC 2030, this course covers areas critical to effective facility energy management. The program is designed for energy managers and other professionals who can benefit from in-depth information on analyzing energy bills, conducting economic analyses, and applying cost-effective, cost-cutting technologies that can result in reducing facilities' energy use and cost.

The five-day program will provide an in-depth learning and problem-solving forum. The program covers such areas as: the need for energy management; conducting an energy audit; energy codes and standards; building energy use and performance; and much more.

The course should be taken by those whose agency's operations can benefit from improved energy management even if the participant doesn't plan on taking the CEM examination.

Workbook, Text and CEU Credit

The program's workbook has been written to function as a resource not only during the five-day program, but also back on the job. Detailed guidelines, supporting data and graphic elements reinforce the points made during instruction. Each participant will also receive a copy of the textbook, *Guide to Energy Management*. In addition, all participants will receive 3.6 Continuing Education Units (CEU) and a certificate of completion.

Certified Energy Manager (CEM) Examination

The "Certified Energy Manager" credential provides recognition to individuals who have demonstrated a high level of competence, proficiency and experience in the field of energy

management. Those wishing to earn the CEM credential must meet specific educational and professional experience requirements, and in addition must pass a written examination. This five-day training course is a good “refresher” program for those preparing to take the CEM exam. AEE will administer the CEM exam on the afternoon of the final day of the program.

Those wishing to take the exam must submit a separate application to AEE’s Certification Administrator. To apply for the CEM exam, please visit the AEE website: www.aeecenter.org/inhouseforms. **NOTE:** The application fee of \$200 has been waived; you do not need to send a check with the application.

REGISTRATION

Each session is limited to a maximum of **20 attendees**. The Certified Energy Manager program is offered to City employees at **NO COST**. However, a fee of \$625 will be assessed for “no shows” or late cancellation in accordance with CTC cancellation policy.

Course Code: C-7100A (Mar 19-23) and C-7100B (Jun 4-8)

Register for the course by completing a Citywide Training Center Application and scan & email it to citywidetrainingcenter@dcas.nyc.gov or FAX it to (212) 313-3439. You may also register through your Agency Training Liaison. You will receive confirmation for your registration approximately 1-2 weeks before the start of the course.

The deadline for registration is **March 2, 2012**.



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