

September 2012

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2012 Annual Energy Team Meeting Recap

On Thursday September 27, DCAS Energy Management hosted over 80 City employees from 51 agencies for the Annual Energy Team meeting at the historic Emigrant Savings Bank in lower Manhattan. The event included highlights from the latest Citywide Operations & Maintenance Plan, which will be available for download from the DEM website next week, pointers from the Departments of Education and Sanitation on using energy management data and tools to save energy agency-wide, and successful demand response tips from the New York Botanical Garden and DCAS facility staff of the Manhattan Municipal Building.

Meeting attendees also took away some basic tools to help drive better energy management in their agencies: DVD copies of the Energy Use Awareness video to distribute to new hires, new Heat, Light and Power budgeting process information, a new fill-in [Utility Request for Information \(URIF\) form](#), and DEM staff advice about energy budgeting and minimum demand billing. For those unable to attend, we've posted the [Annual Energy Team Meeting presentation](#) online.

Thanks to everyone who attended!



What are Building Operator Certification and Certified Energy Manager training like?

Watch the City's O&M Champions discussing how they've translated the skills they learned in energy management training into energy savings at the workplace in a new 15 minute [video](#) on our website.

Both Level 1 and Level 2 of Building Operator Certification training are full for the fall 2012 semester, but there are still spots available in Certified Energy Manager (CEM) training for qualified City staff. The CEM course begins November 7th. Go online to read the course description and download the registration form:

<http://www.nyc.gov/html/dem/html/training/training.shtml>

How to Check Your Agency's Benchmarking Results

Did you know that each agency has its own Portfolio Manager account where ELOs and Energy Managers can check energy benchmarking results and full building profiles? Login to review benchmarking results for Local Law 84 (2009) compliance, verify building characteristics, retrieve current and historical ENERGY STAR energy performance scores and Energy Use Intensity (EUI), check if your buildings are eligible for the ENERGY STAR Label, and run various reports to see building performance measures. If you find discrepancies between Portfolio Manager and your agency records in building use, gross square footage, year built, address, or other attributes, please report it to DEM. The contact person for all Portfolio Manager issues, including login and password for your agency's Portfolio Manager account, is Val Slobodyan (vslobodyan@dcas.nyc.gov). DEM will also be contacting ELOs regarding building data verification and updating on a regular basis.

Spotlight on: Energy Management Fact Sheets

Just in time for cooler weather, please find attached to this email the 2012 Heating Season Guidelines and the 2012-13 Interruptibles Fact Sheet for accounts with Interruptible (Dual Fuel) accounts. These fact sheets are also available for download and distribution on DEM's [website](#). To keep energy costs down, please ensure that your agency's facility operators are aware of the City's heating guidelines – heat should be set no higher than 68 degrees during the cold weather months.