

CITY OF NEW YORK
DEPARTMENT OF DESIGN AND CONSTRUCTION
DIVISION OF STRUCTURES

SHEET ____ OF ____

CM SUBCONTRACT CHANGE ORDER/OVERRUN LOG

(This form is to be completed by the CM for all construction subcontract change orders/overruns on CM Build/CM Design Build contracts. Use separate Log for each Subcontractor. For Requirements Contracts, use separate Log for each Subcontractor per Task Order. For design subcontract change orders, use separate sheet to itemize as shown below)

PROJECT NAME: _____
 SUBCONTRACTOR NAME: _____ TRADE: _____ ORIGINAL SUBCONTRACT AMT. \$ _____
 CM NAME: _____ CM CONTRACT REG. #: _____ TASK ORDER # _____ FMS ID # (S) _____

SITE ID #	SUBCONTRACT CO/OVERRUN # *	SUBCONTRACTOR'S PROPOSED AMOUNT	CM'S RECOMMENDED AMOUNT	DDC'S AUTHORIZED AMOUNT**	DDC AUTHORIZATION DATE	DESCRIPTION OF CHANGE ORDER/COMMENTS
		\$	\$	\$		
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* ALL SUBCONTRACT CHANGE ORDER NUMBERS MUST BE SEQUENTIAL ON A PROJECT BASIS, AND NOT ON A SUBCONTRACT OR TRADE BASIS.

** SPECIFY ALL T & M CHANGE ORDERS WITH AN ASTERISK.

NOTE: If any subcontract change order/overrun is canceled, the change order/overrun number cannot be reused. Indicate all canceled change orders/overruns in the 'Description' column.