

**REQUEST FOR QUALIFICATIONS FOR THE
CONSTRUCTION, RECONSTRUCTION AND RESTORATION OF
RECREATION INFRASTRUCTURE AND FACILITIES**

GENERAL INFORMATION

Scope of Work

The Department of Design and Construction (DDC) is in the process of establishing a prequalified list (PQL) of Contractors for furnishing all labor, materials and equipment, necessary and required for short term and long term, small and medium scale construction, reconstruction and restoration work at beachfront locations in Queens, Brooklyn, Staten Island and the Bronx that have been damaged due to Hurricane Sandy. It is anticipated that the estimated cost of construction for these types of projects will range from \$50 Thousand to \$7 Million.

DDC will utilize this PQL list to solicit project specific bids for work at the various locations and will be contracting for construction services under standard in place Project Labor Agreements (PLA) Construction Contracts. These projects must be completed by May 26 2013.

Well qualified firms are encouraged to submit applications to this PQL detailing their credentials. The prequalification process is designed to ensure that bids for the various projects are only received from contractors who are highly competent and possess the requisite prior experience. Firms selected to be on the PQL will have the confidence that the bid process is open only to contractors with comparable credentials.

Selected Contractors will be required to meet aggressive schedules set forth by the DDC. In order to expedite the start of physical work, DDC may provide PQL certified Contractors with an early set of Construction Documents for advanced pricing of the work. This early set will be quickly followed by a final set of Construction Documents for bidding purposes.

QUALIFICATION PROCEDURE

To be able to establish a list of pre-qualified Contractors, the Department is mailing **Request for Qualifications (RFQ)** to Contractors with whose work the Department is familiar. Also, to get the widest possible range of proposals, the same request is advertised in the City Record.

A DDC evaluation committee will review and evaluate whether the submissions demonstrate adequate experience to be on this PQL.

REQUEST FOR QUALIFICATIONS

Based on the foregoing, submittal of qualifications is requested. Please provide information that is concise, easily understandable and verifiable to the following:

- 1) Contractor's management and supervisory personnel
 - (a) Name and assigned responsibility
 - (b) Background
 - (c) Years of experience

- 2) Contractor's safety organization
 - (a) Person in charge, name and background
 - (b) Personnel on staff
 - (c) Corporate Safety Program
 - (d) Past history:
 - Experience Modification Rates (EMR) for the past three years
 - Incident/Accident Information for the past three years
 - OSHA willful violation or New York City Department of Buildings violation within the last three years

- 3) Contractor's experience and capabilities on fast-track construction projects and projects requiring emergency mobilization
 - (a) Provide a summary list of at least three and no more than twelve projects that best represent the contractor's experience in small and medium scale construction, reconstruction and restoration work of beachfront public recreation facilities and structures, boardwalks, recreational piers and infrastructure projects on one 8.5 x 11 sheet.
 - (b) For each project on the list, provide representative photos on 8.5 x 11 sheets (minimum one page of photos and maximum three pages of photos per project).
 - (c) For each project on the above list, complete Exhibit A.
 - (d) Provide your firms current Vendex approval and, or their certificate of no change.

Six copies of the Qualifications shall be submitted in a sealed envelope to:

Department of Design and Construction
30-30 Thomson Avenue
Long Island City, New York 11101

Attn.: Carol DiAgostino, ACCO

All submittals must be received no later than **4:00 P.M., Wednesday, January 2, 2013.**

After the PQL has been established, only those on the list will be requested to bid on DDC projects that involve small, medium and large scale reconstruction and restoration work of landmark and landmark quality buildings. The lowest responsible, responsive bidder will then be selected for the particular project.

Exhibit A

Name of Project: _____

Project address: _____

Owner or Owner's representative (Architect or Engineer) who is familiar with the work performed:

Name: _____

Title: _____

Phone Number: _____

Brief description of work performed: _____

Was the work performed as a prime or subcontractor: _____

Amount of contract: _____

Dates of work: _____

Was the work on:

Public Facility __ YES __ NO

Private Facility __ YES __ NO

Relevant to Beachfront Construction, did the work include?

Boardwalk Construction/Repair __ YES __ NO

Pier Construction/Reconstruction __ YES __ NO

Site Connections __ YES __ NO

Beach Access Facilities/Infrastructure __ YES __ NO

Sand Containment __ YES __ NO

Restoration of HVAC/Electrical/Plumbing __YES __NO

Mold Abatement __YES __NO

Repair/Reconstruction due to Water Damage __YES __NO

Beachfront Erosion Control Mechanisms __YES __NO

Façade Restoration/Repair __YES __NO

General Site Work __YES __NO

Elevator Repair __YES __NO

Installation of amenities (benches, tables, etc.) __YES __NO

Did the beachfront or non-beachfront work include?

Modular Structures __YES __NO

Pre-Fabricated Structures __YES __NO